

# Memorandum

To : Honorable Jerome E. Horton, Chairman  
Honorable Michelle Steel, Vice Chair  
Honorable Betty T. Yee, First District  
Senator George Runner, Second District  
Honorable John Chiang, State Controller

Date: April 12, 2013

From : <sup>JR</sup>Joann Richmond, Chief  
Board Proceedings Division

Subject: Request and Recommendation for Additional Date for Board/Assessors' Meeting  
April 24-25, 2013 Administrative Session, Culver City

This request is to revise the previously approved 2013 Board Meeting Calendar to include a date for the Annual Board/Assessor Meeting. The Annual Meeting of the Board and County Assessors is not currently scheduled.

The California Assessors' Association will hold its Annual Conference on October 21-24 in Redding, California. The current 2013 Board Meeting Calendar includes a regular Board meeting scheduled for October 29-31 in Culver City. To facilitate increased participation by the assessors, the Chair has requested that the Annual Board/Assessor meeting coincide with the Annual Assessors' Association Conference.

With your approval for the Board/Assessor meeting in Redding, staff will make the appropriate addition of October 22 to the 2013 Board Meeting Calendar. Staff is prepared to assist the Board in scheduling and facilitating the Annual Board/Assessor Meeting.

Attached is a draft revised calendar reflecting the requested additional October 2013 meeting date for the Annual Board/Assessor Meeting.

If you have any comments on the 2013 Board Workload Plan, please call me at (916) 322-9569.

JR: rfs  
Attachment

cc: Mr. Mike Gipson, MIC:72  
Ms. Shellie Hughes, MIC:72  
Mr. Joel Angeles, MIC:77  
Mr. Alan LoFaso, MIC:71  
Mr. Sean Wallentine, MIC:78  
Ms. Marcy Jo Mandel, MIC:76

Approved:

  
Cynthia Bridges  
Executive Director

BOARD APPROVED

At the \_\_\_\_\_ Board Meeting

\_\_\_\_\_  
Joann Richmond, Chief  
Board Proceedings Division

**2013 Calendar of Board Meetings  
Proposed**

January	15	Sacramento 450 N Street
February	26, 27, 28	Culver City 5901 Green Valley Cir.
March	12, 13	Sacramento
April	24, 25, 26	Culver City
May	22, 23, 24	Sacramento
June	11, 12, 13	Sacramento
July	17, 18, 19	Culver City
August	13, 14, 15	Sacramento
September	10, 11, 12	Culver City
October	22 _____	Redding
October	29, 30, 31	Culver City
November	19, 20, 21	Sacramento
December	17, 18, 19	Sacramento