

**M e m o r a n d u m**

To: Honorable Jerome E. Horton, Chairman  
Honorable Michelle Steel, Vice Chair  
Honorable Betty T. Yee, First District  
Senator George Runner, Second District  
Honorable John Chiang, State Controller

Date : February 26, 2013

From: David J. Gau, Deputy Director   
Property and Special Taxes Department

Subject: Fire Prevention Fee Program Update  
Other Administrative Matters – Item P4.1

During the March Board meeting, I will provide an update on current Fire Prevention Fee (FPF) program statistics and workloads for Fiscal Year 2011/12, and the planning efforts for the upcoming Fiscal Year 2012/13 billing cycle.

Based on lessons learned from the first billing cycle, we have developed processing improvements that we anticipate will promote more electronic payments, timelier processing of paper check payments, easier identification of returned mail, and additional outreach information to fee payers.

At this time, I would like to request this item be placed on the Board's March 2013 Other Administrative Matters Calendar.

DJG:lg

cc: Mr. Mike Gipson  
Mr. Joel Angeles  
Mr. Alan LoFaso  
Mr. Sean Wallentine  
Ms. Marcy Jo Mandel  
Ms. Joann Richmond  
Ms. Lynn Bartolo  
Ms. Debbie Kalfsbeek

Approved:   
Cynthia Bridges, Executive Director

# Fire Prevention Fee

# Fire Prevention Fee Envelopes

E-35 (1-99)  
STATE BOARD OF EQUALIZATION  
PO BOX 942879  
SACRAMENTO CA 94279-0001

Mr. Joe Feepayer  
1234 Main Street  
Anytown, CA 90000-0001

E-7-FF (2-13) 

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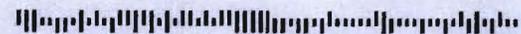
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*Place stamp here.  
Post Office will  
not deliver mail  
without postage.*

SPECIAL TAXES AND FEES REMITTANCE PROCESSING  
STATE BOARD OF EQUALIZATION  
PO BOX 942879  
SACRAMENTO CA 94279-0001



# Notice of Determination (Billing)

BOE-1210 (S1) REV. 12 (2-11)

**BILLING AND REFUND NOTICE**

State of California  
 Department of Forestry and Fire Protection  
 P.O. Box 2254, Suisun City, CA 94585



1-888-310-6447

FOR BOE USE ONLY		
RE	PM	
EFFECTIVE DATE OF PAYMENT		
MO	DAY	YEAR

Account: FF STF C63

Express Login Code:

Notice ID: 0001	November 14, 2012
Amount Due	115.00
Amount enclosed	_____
Additional charges are due if not paid by 12/14/12 (See instructions below)	

4TH ADDRESS LINE  
 5TH ADDRESS LINE



**TO MAKE YOUR PAYMENT ELECTRONICALLY, GO TO [www.boe.ca.gov](http://www.boe.ca.gov) AND CLICK THE eSERVICES TAB. CLIENT LOGIN OR EXPRESS.LOGIN. YOU WILL NEED ACCOUNT AND EXPRESS LOGIN CODE (reference number).**  
 Otherwise, cut on the dotted line and return the top portion with your check or money order made payable to the State Board of Equalization.

**\*\* Notice of Determination \*\***

You are hereby notified of an amount due from you as shown below. Please visit [www.firepreventionfee.org](http://www.firepreventionfee.org) to better understand your appeals procedures or you may call the Fire Prevention Fee Service Center at 1-888-310-6447.

Account: FF STF 063-L  
 Notice ID: nnnn nnnn nnnn  
 Property Address: 1234 Mickey Mouse Street  
 APN/Decal Number: XXXXXXXXXXXXXXXXXXXXXXXX  
 County: Sacramento

Fire Prevention Fee Program	Fee	Interest	Penalty	Total
FIRE PREVENTION FEE				

DETERMINATION Issued 11/14/12

