

# Memorandum

**To** : Mr. Ramon J. Hirsig  
Executive Director

**Date:** March 26, 2008

**From** : Randie L. Henry, Deputy Director  
Sales and Use Tax Department



**Subject** : **Security Deposit Program Update**  
**April 8, 2008- Customer Service and Administrative Efficiency Committee**

Please place the following item on the Board's April 8th calendar under the Customer Service and Administrative Efficiency Committee. Ms. Randie Henry and Mr. David Gau will be presenting an update on the Board of Equalization's release of security deposits, new criteria for releasing security and taxpayer security release denial letters. Ms. Kari Hammond will introduce this item.

Customer Service and Administrative Efficiency Committee

1. Update regarding the Board of Equalization's release of security deposits, new criteria for releasing security and taxpayer security release denial letters

RLH:sm

cc: Ms. Diane Olson (MIC 80)

Approved: \_\_\_\_\_

  
Ramon J. Hirsig, Executive Director