

Memorandum

To : Mr. Ramon J. Hirsig
Executive Director

Date: February 29, 2008

From : Randie L. Henry, Deputy Director
Sales and Use Tax Department



Subject : **E-Services Status Update and Electronic Transition Plan**
March 18, 2008 Board Meeting –Customer Service Administrative Committee

At the March 18, 2008 Board Meeting, Jeff McGuire and Michelle Maciel will be presenting the Electronic Transition Plan and providing an Electronic Services update. The Electronic Transition Plan proposes to increase taxpayer participation by transitioning taxpayers from paper to electronic filing. The E-Services Status update explains current outreach activities and the status of the current e-filing projects.

Please place these items on the March 18, 2008 Board Meeting agenda under the Customer Service Administrative Committee and add the attached memos and attachment to the Public Agenda Notice.

RLH:lk

Attachments:
Electronic Transition Plan
E-Services Status Update

cc: Ms. Diane Olson (MIC 80)

Approved: _____


Ramon J. Hirsig, Executive Director