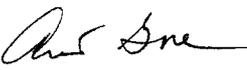


Memorandum

To : Honorable Judy Chu, Ph.D., Chair
Honorable, Betty T. Yee, Vice Chairwoman
Honorable Bill Leonard, Member, Second District
Honorable Michelle Steel, Member, Third District
Honorable John Chiang, State Controller

Date : June 23, 2008

From : Anita Gore, Deputy Director 
External Affairs Department, MIC: 86

Subject : **Enhanced Sales & Use Tax Online Tutorial**

I am pleased to provide a demonstration of the Enhanced Sales & Use Tax Online tutorial developed by the Web & Media Services Division. This tutorial:

- Will replace the current PowerPoint-based online tutorial with a more modern, dynamic, and professional-looking version;
- Allows customers to educate themselves about Sales & Use Tax requirements in a more intuitive and customer-friendly manner;
- Is built so that individual sections can be easily updated without impacting the structure of the whole, allowing for easy and timely maintenance; and
- Represents only the initial version of this newly enhanced resource; future iterations will add additional features such as voice-over narration, video snippets, and “how-to” animations for completing forms.

The tutorial is available on our Internet test server for your perusal. John Quijada of my staff is available at 916-322-8464 to provide the hyperlink and answer any questions.

AG:jq
Memo to Members 06-238-08.doc

cc: Mr. Steve Shea
Mr. Mark Ibele
Mr. Alan LoFaso
Ms. Barbara Alby
Mr. Erik Caldwell
Ms. Marcy Jo Mandel
Mr. Ramon J. Hirsig
Ms. Kari Hammond (MIC 79)
Ms. Diane Olson (MIC 80)

Approved


Ramon J. Hirsig