

Appendix A
DGS Maintenance Work Order Tables

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
345	080698-02		8/6/1998	10	ROOM 1014; COLUMN K-20	SUSIE BARAJAS	CARPET CLEANING IN WORK STATION 065		COMPLETED	Janitors	8/6/1998	0
349	08039811	028-JAN	8/6/1998	6	ROOM 612	IRENE JOHNSON	Clean carpet	CARPET STAIN; CUBICLE #84	COMPLETED	Janitors	8/6/1998	0
350	08049811		8/6/1998	4	ACROSS FROM W/S 076	ESTER CABRERA	CARPET STAIN	REMOVED RED FOOD STAIN ON CARPET (NEAR TABLE)	COMPLETED	Janitors	8/6/1998	0
363	08109805	69456	8/10/1998	22	by column N-19	john Duarte	leak from ceiling; coming thru/by light fixture		Found leak coming from 23 rd floor office sink that was overflowing. Shut water off and cleaned area. Replaced 3 ceiling tiles	Gibb, Greg	8/10/1998	2
392	08129812		8/12/1998	4	room 402; column N-21, OFFICE 344	JOYCE LEE	CARPET CLEANING REQUESTED	CARPET CLEANING REQUESTED. MILK WAS SPILLED ON RUG. DIAGRAM PROVIDED	Completed	Janitors	8/12/1998	0
468		71368	8/20/1998	11	JANITORIAL CLOSET	MICHAEL BURNETT	leaky drain pipe		Replaced "S" trap drain cap.	Mymka, Bentley	8/20/1998	0.5
551	08319806	028-EN	8/31/1998	18	1820; BTWN CUBICLE 02 & 03	Lynn Bartolo	carpet seam is seperating; EXPEDITE PLEASE	AN EMPLOYEE HAS TRIPPED, SEAM LOCATED BTWN CUBICLE #03 & #04 ON THE AISLE NEAREST THE WINDOW	Trimmed frayed part of seam of carpet. Could not find any signs of a tripping hazard.	Gibb, Greg	8/31/1998	0.5
643	09109808	028-EN	9/10/1998	24	Room 2402	John Duarte -via PC	leak under sink		Investigated and found no leak from visible plumbing. Returned an hour later to find no water leaking. Appears to have been a spill.	Mymka, Bentley	9/10/1998	0.5
652	09119803	028-JAN	9/11/1998	15	COLUMN M-18; CUBICLE 045	IRENE STRYKE	CARPET SHAMPOO REQUEST	STAIN FROM SPILLED COFFEE	COMPLETED	Janitors	9/11/1998	0
667	09029805	78617	9/3/1998	19	Out of State Division (see attached floor plan)	John Duarte	Carpet Cleaning of vacated space	Out of State division to relocate from bldg on 9/19/98. Please carpet clean entire area per the attached floor plan.	Estimates requested from Janitorial Supervisor on 9/3/98 Completed by Region II	Janitors	9/30/1998	0
710	09179809	028-JAN	9/17/1998	20	2002; column N-22	Gary Platz	carpet is stained, please clean	a long trail throughout office stained by a cart that came through. It's also out in hallway leading into office please also clean cubicle #99; column N-20	completed	Janitors	9/17/1998	0
746	09219806	028-JAN	9/21/1998	7	EAST SIDE; CUBE 2; N-18	KATHY HARDMEYERE	CARPET CLEANING		COMPLETED	Janitors	9/21/1998	0
986		82032	10/19/1998	12	Chillers Room	Piotrowski	Repair CW Pump #3	Leaking seal	10/23/98 Drained pump and piping, cleaned up mess. Began disassembly. 1.5HRS 10/29/98 Replaced pump seal. 4.0HRS	Mymka, Bentley	10/29/1998	5.5
1040	10239805	82985	10/23/1998	6	LADIES REST ROOM; CENTER SINK	Lisa C. Jensen	leaks water when depressed for use		Sink does not leak enough to change out cartridge.	Gibb, Greg	10/25/1998	0.5
1051	10239813	028-JAN	10/23/1998	20	2002	David J. Martini	carpet cleaning request	for cubicles 69, 70, 64, 75, 76, 77, 71, 72,74 & 68\ as well as walking area outside of these cubicles, need cleaning	COMPLETED	Janitors	10/23/1998	0
1281	11179806	028-JAN	11/17/1998	10	1014 columns N-21 & N-22	Lori Berwick	carpet cleaning request	cubicles 068, 069, 070, 071, 072, 073, 074, 078, 079, 083, 085, 086, 089, 092, 093, 094 -- all need to be shampoo'd. They all have black spots in them some worst than others. There is also some spots in aisle btwn cubicles 091 & 093. The aisle right outside the men room is very dirty & needs to be shampoo also .	COMPLETED	Janitors	11/19/1998	0
1337	11309809	028-LK	11/30/1998	11	S/E CORNER; CUBICLE #9	MICHELLE-FMU-PC	CEILING LEAK		Found leak coming in at the wire connected to the bottom of the 12th. Floor and is used to support the tee bar for ceiling tiles. In the filter bank on the 12th floor I found water leaking through the retaining wall which leads to the outside louvers. Went ahead and mopped up the water. Then I taped a absorbant pad to the wire that is connected to the bottom of the 12th floor.	Gibb, Greg	11/30/1998	2
1340	11309810	028-LK	11/30/1998	16	CUBE 39; COLUMN K-22	MICHELLE -FMU-PC	WATER SEEPING IN THRU WINDOW		Found leak coming from the top of the window. There was water all along the window seal. I spent a lot of time soaking up the water. Once I got it dry I put some absorbent in the seal all along the window.	Gibb, Greg	12/1/1998	1
1345	11309813	028-LK	11/30/1998	2	2nd flr; btwn column K-22 & K-23; CUBE 63	JOHN DUARTE	LEAK FROM CEILING		Actual location was from columns K-18, K-19,K-20,K-21,K-22,K-23;Cube 63. Put out plastic and absorbent pads at all the places that the ceiling tiles were wet.	Gibb, Greg	11/30/1998	2
1345	11309813	028-LK	11/30/1998	2	2nd flr; btwn column K-22 & K-23; CUBE 63	JOHN DUARTE	LEAK FROM CEILING		Actual location was from columns K-18, K-19,K-20,K-21,K-22,K-23;Cube 63. Put out plastic and absorbent pads at all the places that the ceiling tiles were wet.	Gibb, Greg	11/30/1998	2
1347	11309816	028-LK	11/30/1998	23	2305 - CUBICLE 033; BTWN COLUMN K-22 & K-23	MICHELLE-FMU-PC	LEAK THRU WINDOW/SEAL		Found leak coming from under wall. Checked balcony, to see if there was any standing water against the outside wall. There was no standing water, but there was plenty of rain coming down. I used some absorbent pads to soak up the water. Rechecked later and put some more pads down. The next day it was all dry.	Gibb, Greg	12/1/1998	1.5
1347	11309816	028-LK	11/30/1998	23	2305 - CUBICLE 033; BTWN COLUMN K-22 & K-23	MICHELLE-FMU-PC	LEAK THRU WINDOW/SEAL		Found leak coming from under wall. Checked balcony, to see if there was any standing water against the outside wall. There was no standing water, but there was plenty of rain coming down. I used some absorbent pads to soak up the water. Rechecked later and put some more pads down. The next day it was all dry.	Gibb, Greg	12/1/1998	1.5
1349	11309820	028-LK	11/30/1998	11	COLUMN K-22	JOHN DUARTE-PC	LEAK FROM CEILING	"CONFIRMING W/JERRY"	Ceiling tile was wet. Put plastic all around the office area. Also put abosbent pads out.	Gibb, Greg	11/30/1998	1
1349	11309820	028-LK	11/30/1998	11	COLUMN K-22	JOHN DUARTE-PC	LEAK FROM CEILING	"CONFIRMING W/JERRY"	Ceiling tile was wet. Put plastic all around the office area. Also put abosbent pads out.	Gibb, Greg	11/30/1998	1
1351	11309826	028-LK	11/30/1998	22	2225	JOHN DUARTE	LEAK NEXT TO LIGHT FIXTURE; IS NEW LEAK, WET	HOWEVER, NOT DRIPPING/LEAKING NOW.	Ceiling tile was wet.	Gibb, Greg	11/30/1998	0.5
1351	11309826	028-LK	11/30/1998	22	2225	JOHN DUARTE	LEAK NEXT TO LIGHT FIXTURE; IS NEW LEAK, WET	HOWEVER, NOT DRIPPING/LEAKING NOW.	Ceiling tile was wet.	Gibb, Greg	11/30/1998	0.5
1616	12289810	94572	12/28/1998	22	MEN'S RESTROOM; FAR RT URINAL	JOHN DUARTE -PC	LEAKING OUT OF PIPE		Fixed leaks.	Tackitt, Robert	1/12/1999	0.5

wono	bswono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
1783	01129901	028-JAN	1/12/1999	2	ENTIRE 2ND FLOOR; ROOM 200	BOBBIE LEE	CARPET CLEANED	REQUEST TO HAVE CARPET CLEANER FOR ENTIRE 2ND FLR./// 2ND FLR HAS NUMEROUS AREA IN NEED OF CLEANING	completed	Janitors	1/13/1999	0
1809	01149901	028-JAN	1/14/1999	2	btwn columns M-23 & N-23	Michelle -FMU-PC	carpet is wet, carpets just cleaned last night	mainly in front of two cubicles	contacted Rick Guidera -- He will come & see & go from there fan put in place to dry area	Janitors	1/14/1999	0
1935	01299910	028-JAN	2/1/1999	4	workstation #133;	Lindy Knox	carpet clean in cubicle #133		completed	Janitors	1/29/1999	0
2005	02089901	028-LK	2/8/1999	23	column K-21; Jackie Chamberlin's cubicle #33	John Duarte -PC	water leaking thru wall;	carpet is wet (per John this is an ongoing problem area)	Vacuumed and put dring pads out.	Gibb, Greg	2/9/1999	1.5
2038	02099904	028-LK	2/10/1999	1	Rm 135	Roger Eberspacher	Clean subfloor	Remove sawdust from subfloor area	Cleaned and vacuumed up floor and put new pads out.	Gibb, Greg	2/10/1999	1
2065	02169905	028-JAN	2/16/1999	6	cubicles 127 & 128, near N-19	Tonya Bagwill	carpet needs to be cleaned		completed	Janitors	2/16/1999	0
2068	02169902	028-JAN	2/16/1999	10	see below	Lori Berwick	carpet be cleaned & shampoo'ed	stains in cubicles: 062, 063, 064, 065, 066, 067, 068, 069, 071, 072, 073, 074, 078, 079, 081, 083, 085, 086 & 087, 088, 089, 091, 092, 093, 094, 095, 096, & 097 Please also clean all entry ways and aiseways.	completed	Janitors	2/17/1999	0
2262	03109904	028-JAN	3/10/1999	9	CUBICLE 140; COLUMN N-19	JOAN STEINHART	CARPET IS BADLY STAINED; PLEASE CLEAN	ASAP.	COMPLETED	Janitors	3/10/1999	0
2588	04229901		4/22/1999	11	telephone closet; west side	John Duarte-PC	LEAK; DUPLICATE W/ORDER=#2586		WORKING OFF ORIGINAL W/O	Mymka, Bentley	4/22/1999	0
2709	05069901	123083	5/6/1999	2	Room 214	Carol Heale	Leaking hot water faucet in Room 214	Leaking very badly	Replaced UltraHot push button.	Mymka, Bentley	5/6/1999	1
2993	06109903	028-LK	6/10/1999	11	by column K-22; S/W corner	Roger- PC	water leaking from ceiling		Found water leak coming from planter box on the 12th floor. Secured sprinkler water valve and notified the grounds keeper.	Gibb, Greg	6/10/1999	0
3106	06229911	028-JAN	6/23/1999	17	Room 1707 cubicle number 76 carpet	Kristie Holton	Carpet needs cleaning in cubicle # 76,remove spill		Work completed as requested - 6/22 By N/C	Janitors	6/22/1999	0
3190	06299902	028-JAN	6/29/1999	9	Cubicle 9-100	Jaon Steinhart	Carpeting in cube 9-100 is in need of cleaning.	Please have the carpet cleaned tonight.	Work completed as requested By NC	Janitors	6/29/1999	0
3300	07099910	028-JAN	7/9/1999	4	Cubicle 022	Bob Sherburne	Carpet in cube 022 needs vacuuming & shampoo.	Please complete before 7/14/99; a new employee is starting on that date.	Work completed as requested. 7/9 By NC	Janitors	7/9/1999	0
3468	07269917	028-MW	7/26/1999	9	Work station 16 near column L-18	Janet Story	Carpet is sticking up. Please glue down.	Or find some means to secur it so people don't fall.	Found partition hung up, dislodging the carpet. Repaired as required an re-glued the carpet tile.	Mymka, Bentley	7/31/1999	0.5
3550	08039906	028-JAN	8/2/1999	4	Room 402 Cubicle 147	Pat Borden	Carpet spot cleaning. Spill - coffee or soda	Needs to be spot cleaned.	Work completed as requested By NC	Janitors	8/2/1999	0
3552	08029908	028-JAN	8/2/1999	6	in cubes 48 thru 53, 67 thru 73, and 75 thru 80, and cubes 63,83,84 &85	Tonya Bagwill	carpets need to be cleaned in cubicles noted	in addition to the 7th floor - cubicle 147	Work completed as requested By NC	Janitors	8/2/1999	0
3569	08049905	028-JAN	8/4/1999	2	Cubicle 115 and 042 Room 200	Kathy Havens	Carpet needs cleaning in cubicles. Big stains.		Work completed by NC	Janitors	8/4/1999	0
3778	08259901	028-JAN	8/25/1999	15	By column M-18	Eugene Crane	Carpet needs to be cleaned in cube 134		This floor did not have a cube 134 but cube 124 was real bad, so the NC cleaned that cube. By NC	Janitors	8/26/1999	0
3871	09039905	028-JAN	9/3/1999	15	COLUMN N-21	FRENE STRYKE	CARPET NEEDS TO BE CLEAN IN WORK STATION	134 NEAR, COLUMN N-21	COMPLETED	Janitors	9/7/1999	0
3930	09099913	028-JAN	9/10/1999	9	CUBE 9-138	JOAN STEINHART	CARPETING IN CUBICLE 9-138 IS IN NEEDS OF CLEANING		completed by mw	Janitors	10/10/1999	0
3938	09109901	028-JAN	9/10/1999	11	ROOM 1104	SUSIE BARAJAS	CARPET CLEANING (SPOTS-STAINS)	ENTIRE FLOOR EXCEPT FOR THE SOUTHSIDE CUBICLES * IF THE CLEANING OF THE ENTIRE SECTION MENTESIRED ABOVE CANNOT BE DONE IN ONE NIGHT, THEN CAN IT BE DONE WITHIN THREE NIGHTS (ONE SIDE AT A TIME)	COMPLETED	Janitors	9/13/1999	0
3943	09139904	028-JAN	9/13/1999	8	CARPET CLEANING IN CUBICLE BELOW	ROSE JOHANSEN	CARPET CLEANING	CUBICLES : 18, 19 22, 24, 25, 28 ,19, 30, 33, 34, 35, 43, 46, 47, 48, 50, 54, 55, 56, 58, 59, 61, RE: 61 - SPOT UNDER DRAWER CABINET, 66.,70,71,73,74,76,78,80 IN ADDITION ,ALL AISLES WITHIN ACCT. ANAL. & CONTROL NEED CLEARNING AS WELL. THANK YOU	COMPLETED	Janitors	9/16/1999	0
3971	09159908	028-JAN	9/15/1999	2	ROOM 200, COLUMN N-21; CUBICLE 106 & 107	Kathy Havens	carpet needs to be cleaned		COMPLETED BY MW	Janitors	9/15/1999	0
3975	09159914	028-JAN	9/16/1999	17	ROOM 1707 K-18 THU K22	JUDY TASHYIAR	CARPET CLEANING	PLEASE HAVE ENTIRE CARPET CLEANED IN ROOM 1707 . I BELIEVE THE WORST AREA IS AT THE RECEPTION AREA WHICHIS CUBICLE 54 OUR SECTION ENDS WITH CUBICLE 70. FROM EXIT DOOR OF 1707 ON THE WEST END AND GOING SOUTH. ALSO FROM EXIT DOOR 1707 ON THE EAST END STARTING WITH CUBICLE 003 AND GOING SOUTH , PLUS THE ENTIRE MIDDLE OF THE OFFICE. PLEASE LET ME KNOW WHEN BE DONE . IF POSSIBLE I WOULD LIKE TO THE DONE BEFORE THE FRIST OF OCTOBER.	COMPLETED: CLEANED CARPET IN ROOM 1707 AND CUBE 70	Janitors	9/21/1999	0

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
3977	09159912	028-JAN	9/16/1999	16	ROOM 1602 CUBICLE 95,96 AND 115 L-22	CHERY ZAHM	CARPET CLEANING	THE EMPLOYEES IN THE DESIGNATED CBICLES REQUEST A THOROUGH CLEANING OF THERE ARE AS: VENTS AND VACUUM. THEY HAVE REPEATEDLY BEEN AFFECTED BY AN AIRBOME VIRUS. WILL THE VENTS ABOUT THE MENTIONED CULCILES BE CLEAN BY THE ENGINEERS OR JANITOR? PLEASE HAVE BOTH THE CARPET CLEANED AND VENTS CLEANED BEFOR SENTING ME BACK THE ORIGINAL. JOHN	Work completed on 09/16/99	Janitors	9/16/1999	2
4000	09179907	028-JAN	9/17/1999	2	ROOM 200	KATHY HAVENS	CARPET NEED CLEANED IN THESE AREAS: 118 AND 113	RECEPTION AREA BY FRONT DOOR: 114 AND 115 PILLAR N-20: 131,133,134,135, PILLAR 19 & N-20: 139,140,141, PILLAR N-21: 143 PILLAR N-22	COMPLETED	Janitors	9/17/1999	0
4014	09209904	028-JAN	9/20/1999	3	ROOM 322	DEB HODG	CARPET HAS SOME STAINS OF WHAT LOOK LIKE GREASE	AS ONE WALKS IN THE DOOR, AND IN FRONT OF DESKS 55 AND 56 AS IT LEADS TOWARD THE SMALL HALLWAY OF CUBICLES IN THE ROOM. CAN WE SEE IF THOSE CAN BE CLEANED ?	COPMLETED: CLEAN SPOT IN FRONT OF DECK 55 & 56	Janitors	9/21/1999	0
4027	09209920	028-JAN	9/21/1999	10	ROOM 1014, COLUMN N-21 & N-22	LOIR BERWICK	CARPET SHAMPOOING	CUBICLE 62, 63, 65*, 66, 67, 68*, 69, 73, 74, 78*, 79, 85, 86, 87, 88, 89, 91,*, 92, 93, 94, 96, 97 , ALL NEED SHAMPOOING. CUBICLE WITH THE* NEED SHAMPOOING VERY BAD. BLACK SPOTS IN THE AISLE NEAR THE QUIETROOM 1003 & CUBICLE 63, & 66. SPOTS OUTSIDE OF CUBICLE 91 IN THE AISLE.	COMPLETED : SHAMPOOING CAROETS	Janitors	9/20/1999	0
4334	10289911	028-LK	10/28/1999	22	Floor 23 balcony south side and Floor 22 inspection	Richard Steuber	Check balcony planters for leaks.	Open ceiling tiles on floor 22 underneath south side balcony planters. Check drain and sprinklers pipe penetrations for evidence of leaks. Run water under planter (one at the time) and check for leaks on the ceiling beleow. Please report findings to Richard Steuber.	Ran water to drains , and planter boxes, and checked for leaks. And there were none to be found.	Tackitt, Robert	10/28/1999	3
4413		028-LK	11/5/1999	GAR	Next to Elev 11 and 12 penthouse on the garage roof	R.Steuber	Reinstall and seal corner mulion	As You face elevators penthouse it is on the right side in the corner between building and the penthouse. Old molding has been removed and NEVER installed back by contractor (pre DGS event). Please seal big gaps in the corner prior to installation with foam sealant, then reinstall corner mulion and seal with silicone. Note: This process will be re-done by contractors at later date once the Warranty dispute has been resolved. In the mean we would be dealing with the leak. They will most likely work on it next summer !	Have reinstalled corner mullion,recaluked,and foam sealed.	Tackitt, Robert	11/5/1999	2
4490	11179901	028-JAN	11/17/1999	20	Cubicle # 15 & 16 Rm 2002 K-18	Bonnie Battaglia	Clean carpet	Carpet in cubicle # 15 and #16 need to be shampooed.	Cleaned. F.G.	Janitor	11/17/1999	0
4545	11239908	028-LK	11/23/1999	2	Module # 143.	Kathy Havens	Mildew smell	Water damaged tile against the wall in module 143. Complaints of musty/mildew smell have been registered. Engineering. Please replace stained tiles and reposition tile above the cube 143. Please inspect overhed for evidence of mildew and report finding to JP. Please DO NOT MARK THIS WO COMPLETE It may be followed up by Industrial Higenist	Have changed some tiles, I couldn't smell any mildew smells, and so far, could not detect any moisture.	Tackitt, Robert	12/2/1999	1
4549	163312	11/23/1999	PH	Boiler # 1	Piotrowski	Replace Air vent	Leaking	Replaced leaking air vent.	Gibb, Greg	11/23/1999	1	
4600	11309916	028-ENG	12/1/1999	18	Cubicle #58; Between K19/k20 (by Window aisle)	Nancy Cory	Repair loose carpet tile.	Carpet Square as you enter cubicle #058 is loose, directly under panel entering cubicle. Safety Issue.	Secured carpet with adhesive.	Tackitt, Robert	12/1/1999	0.5
4758	12179908	028-MW	12/17/1999	15	Cubicle 128; #109; K-20	Melanie Vicente	Carpet Repair "Safety hazard"	Please repair/replace carpet inside cubicle 128. Carpet has separated in the seams and is a SAFETY HAZARD. The carpet right by the entry to Cubicle #109 has buckled and is also needs repair. Both cubicles are near column K19. The carpet in the common area by column K-20 is also beginning to break up in the seams.	Completed.	Mymka, Bentley	12/18/1999	0
5077	01240002	028-LK	1/24/2000	2	Cubicle 023 near J19 & Cubicle 046 near L-23	Kathy Havens	Check ceiling leaks	Cubicle 023 near J19 & Cubicle 046 near L-23	Checked leak@ J-19, and will put absorbant pads for leak.	Tackitt, Robert	1/24/2000	0.5
5078	01240001	028-LK	1/24/2000	21	Along K-18	Rosemary Clanton	Ceilig Leaks		Checked leak,and it is very small, and will monitor during the rains.	Tackitt, Robert	1/24/2000	0.5
5079		028-LK	1/24/2000	ALL	Floor 22 and others	Piotrowski	Check for leaks	Check for leaks on: 22nd, 11th 5th 1st (printer room) and garage bottom of stairwell #4) If there is no leak on the bottom of stairwell # 4 (repairs made this summer) remove old poly sheeting from the area above the ceiling)	Have made all the rounds to the existing leaks,and to some new ones, and put necessary equipment in place for the leaks, and I will monitor frequently.	Tackitt, Robert	2/14/2000	16
5089	01210005	028-JAN	1/25/2000	20	Cubicle 31; Rm. 2002 K-21	Bonnie Battaglia	Carpet needs to be cleaned. Coffee spill	Need to have carpet shampooed, coffee spilled on carpet and everyday traffic dirt.	Cleaned.	Janitors	1/26/2000	0

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
5138		028-PL	1/27/2000	PH	Back Flow Preventer-boiler room	Piotrowski	Repair boiler room back-flow preventer.	Leaks.	1/27/00 Made temporary fix. 1/28/00 Disassembled check valves and inspected. adjustable drain, (after Bldg wide tool search). Set up garbage can to catch leaks and absorb water. 2/ 8/00 Rebuilt the backflow preventer.	Mymka, Bentley	2/8/2000	7
5282	02140000	028-LK	2/14/2000	ALL	Entire building	Piotrowski	Respond to building leaks - building related.	Following leaks: 22 nd floor along south balcony edge. # 11 th floor south side, corners and curtain wall ,south side #52826 10 th floor 1 leak along curtain wall ,south side, cube 0008 and Rm 1012 #52824 18 th floor 4 leaks along curtain wall ,south side K-20 #52827 23 rd floor K21 cube 33 by the window Cafeteria wet carpet by entrances from patio area wind driven rain 6 th by K 21 cube 84# 52822 Room 2232 Near N-19 52821 10th Floor Station #008 #52825 7th Floor leaks near K-18 #52823	FMU# 02140001/DGS 52826 FMU# 02140002/DGS 52827 FMU# 02140006/DGS 52825 FMU# 02140007/DGS 52824 FMU# 02140014/DGS 52822 FMU# 02140017/DGS 52821 FMU# 02140018/DGS 52823 All leaks have been noted. Corrective action taken to mitigate damage from water intrusion.	Tackitt, Robert	2/17/2000	28
5292	02140019	028-PL	2/14/2000	9	Breakroom 903	Janet story	Leak underneath Breakroom 903 Sink		Rebuilt faucet, however, people washing dishes try to move the spout, which loosens conection, and causes leaks. So it may re- occur.	Tackitt, Robert	2/15/2000	1
5370		028-LK	2/22/2000	ALL	Responding to leaks	Piotrowski	Respond to building leaks - rain related.	Provide list of locations and actions in Work performed.	Made rounds on floors 11,14,22,23,and 24. On 22nd floor I emptied water from all the garbage can and replaced soaked absorbent mats. Also set up plastic so the water would drain into a garbage can instead of the floor. On 23rd floor I removed wet pads and replaced with new ones.	Gibb, Greg	2/23/2000	6.5
5484		028-LK	3/6/2000		BOE	robert tackitt	Check all leaks due to rain.		Checked leaks due to rain.	Tackitt, Robert	3/6/2000	1
5507	03070004	028-LK	3/7/2000	9	Cubicle 079	Janet Story	Replace ceiling tile/ repair leak	Ceiling panel above sation #061 near coilumn k-22 has a large water spot and appears very wet in the center, and getting larger. Please check area for leaks.	Replaced tile.	Tackitt, Robert	3/17/2000	0.5
5521		028-LK	3/10/2000		24th fl.	J piotrowski	Replace ceiling tiles.		Replaced ceiling tiles.	Tackitt, Robert	3/10/2000	1
5529	03030004	028-PL	3/13/2000	6	Women's restroom	Lisa Jensen	Leaking pipe in stall #4 next to handicapped stall	Leaking pipe behind the toilet in stall #4 . Pipe leaks when toilet is flushed.	Replaced part in flush valve, it's doing fine.	Tackitt, Robert	3/20/2000	2
5539	03070014	028-JAN	3/13/2000	17	Rm. 1707	Judy Tashjian	Carpet needs cleaning	Carpets need cleaning in Room 1707 inside all the cubicles.	Cleaned. MW	Janitors	3/17/2000	0
5540	03070015	028-LK	3/13/2000	22	M-18	Gloria McCormack	Replace plastic sheet for leaks in ceiling.		As requested when required.	Mymka, Bentley	3/14/2000	0
5633	03160006	028-PL	3/17/2000	24	Men's room handicapped stall	Rick DaPrato	Leaky pipe (bad washer?)		Flush valve on toilet had some parts that needed replacement It is back in order..	Tackitt, Robert	3/23/2000	2
5648		028-PL	3/18/2000	9	L-18 cube 16	Tenant	Leak from the ceiling.		Found band clamps on drain line from above loose, tightened same.	Mymka, Bentley	3/18/2000	0.5
5649		028-EN	3/18/2000	9	South of K-21	B.Mymka	Leak from the ceiling.		Found flex line on VAV box leaking, secured same and requested order of new hose. Completed by GregandRob on Monday 3/20/00	Mymka, Bentley	3/18/2000	0.5
5701	03230004	028-PL	3/24/2000	9	L-18 Cube 016 (by electrical closet)	Janet Story	Leak in the ceiling	Bentley tightened clamp on 03/18/00 but is still leaking. Drips down on the computer below. Verified by JP. Open time for repairs - 03/26/00 after 1 PM.Needs immediate attention.	Checked the area, all pipe are dry. Investigated the breakroom above and found the heater to be leaking through the core bore to below.	Mymka, Bentley	3/25/2000	0.5
5725	03270009	028-LK	3/27/2000	8	Cubicle #56	Paulene Lorentson	Tileshows active leak. Tiles repalced March 13th		Took out old pipe and, replaced it with a new hose and fittings. LLeak has stopped,but will monitor. Also replaced old ceiling tile and, cleaned up tile around desk area.	Tackitt, Robert	3/29/2000	4
5878		028-LK	4/11/2000	22	M-18 Library	John Duarte	Remove plastic chute, can and replace ceiling tile	Make it look like nothing happened.	Removed plastic chute, can and replaced ceiling tile, as requested it looks like nothing happened.	Mymka, Bentley	4/11/2000	0.5
5880	04110001	028-VAV	4/11/2000	9	Cubicle #038	Harold Scott	Leaking from 10th floor onto ceiling tile		Completed on another work order. GG	Gibb, Greg	4/12/2000	5.5
5949		028-LK	4/18/2000	22	SE Corner outside of room 2206	Sharon K. O'Brien	Romove leak related plastics and containers	Miss O'Brien wanted plastic outside her office removed, because she said it was an EYESORE and she was tired of looking at it. I told her the only reason it was still up, was that we are not out of the raining season. She also said if, she had a ladder she would have removed it her self. I told her all she had to do is call it in, and we would have taking care if it.	On Friday April 14, 2000 I removed the plastic outside of room 2206 per Miss O'Brien's request. And also outside John Abbott's office and replaced all ceiling tiles. Spent 1hr. On Monday April 17, 2000 I had to replace plastic, due to heavy rain and leaks coming into the building again. Spent 1.5 hr.	Gibb, Greg	4/17/2000	2.5
6127		028-EN	5/3/2000	1	Room 111	Piotrowski	Leak (?) evidence by sprinkler on the wl.	Please check.	Leak in wall is a residual of oil from threads. Should be fine, will check periodically.	Tackitt, Robert	5/5/2000	1
6130		028-LK	5/3/2000	22	Room 2239	Greg Gibb	Replace ceiling tiles outside room 2239.		Replaced ceiling tiles outside room 2239 and next door office.	Gibb, Greg	5/3/2000	1.5
6160		028-PL	5/6/2000	3	304	Security	Leaking drain under breakroom sink.		Replaced drain slip joint seal.	Mymka, Bentley	5/6/2000	0.5
6603	06150005	028-EN	6/19/2000	24	Rm. 2408 Law Library	Rick Daprato	Leak in ceiling-water		Caused from replacement of expansion tank on the floor above.	Mymka, Bentley	6/24/2000	0.5

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	comdate	hours
6698	05090003	028-JAN	6/28/2000	18	Cubicle 20; room 1820; column L-18	Lynn Bartolo	Carpet cleaning	The cubicle is in dire need of carpet cleaning. A new employee is scheduled to report to work to this cubicle and the carpet is pretty bad. One other cubicle # 13 could use a cleaning as well.	Completed by LV	Janitors	7/5/2000	0
6717	06280010	028-JAN	6/28/2000	20	cubicle 57; room 2002; column K-22	Bonnie Battaglia	Carpet shampooed	Need to have the carpet outside cubicle 57 shampooed, coffee was spilled in this area.	Completed by FG	Janitors	7/5/2000	0
7303	08280009	028-JAN	8/29/2000	19	Rm 1902	Connie Madrosen	Carpet stain	Carpet stain outside the entrance to rm 1902 "Pasta sauce" stain.	Task Completed by Frank G.	Janitors	10/10/2000	0
7331	08310010	028-JAN	8/31/2000	1	Guard Station	John Duarte	Plz. Clean the carpet in the Guard Console Booth.	Carpet Cleaning: 1st Floor Guard Booth.../ Please clean the carpet .Thx!! (STAINS IN CARPET---MAY NEED HEAVY DUTY CLEANING)	Task Completed by Night Crew. (Comp. 08/31/00, and 09/22/00, and below..)	Janitors	10/3/2000	0
7388	09060012	028-JAN	9/6/2000	5	The 5th Floor,The Service Desk Area, Room # 512, Col. # M-18.	Lisa C. Jensen	Carpet Cleaning		Task Completed	Janitors	9/28/2000	0
7402	09080001	028-JAN	9/8/2000	4	The 4th Flr. / cube#082 / Rm.#402-A / Col.#K-20.	Roger Nunez	CARPET CLEANING	CARPET NEEDS CLEANING IN AREAS; 1. Reception area near K-20. 2. The aisle way, between cubicles #109 /110. Thx!!	Task Completed by Mike	Janitors	9/12/2000	0
7429	09120008	028-JAN	9/19/2000	21	The 21st Flr., Cube # 062, Col. # M-22	Rosemary Clanton	CARPET CLEANING	PLEASE CLEAN SPOTS ON THE FLOOR, IN CUBICLE # 062. We need to have this done as soon as possible, so transferring employee can move in. Thx!	Task Completed by Mike.(09/13/00) Task Re-Worked by Mike on (09/15/00). - Using all available chemical cleaning tools!	Janitors	9/13/2000	0
7439		028-LK	9/13/2000	11	11 th floor	Piotrowski	water leak from 12 th floor.	respond to leak on 09/13/00 at 2AM Extract carpet, replace ceiling tiles in tenant occupied spaces	Included OT - Rob's call back	Tackitt, Robert	9/13/2000	22
7464	09180005	028-JAN	9/18/2000	10	The 10th Flr., Cubicle # 017, Room # 1014, Between K-20 & K-21.	Zak Dennis	Carpet Cleaning - 10th Flr. Cube.	The Southwest side of the building.. Please Clean the Carpet in cubicle # 017, Rm.#1014, Bet. K-20/K-21. Thanks!	Task Completed by Frank G.	Janitors	9/19/2000	0
7466	09180006	028-JAN	9/18/2000	24	The 24th Flr., (HALLWAYS).	Pat Hudgins	Carpet Cleaning of Hallways. (24th Flr.)	The 24th Floor Hallways and byways are severely spotted and in desperate need of cleaning. Please, ASAP! Thanks!	Task Completed by Mike: Cleaned all Flr. Spots, with All Available Tools/Chemicals.	Janitors	9/19/2000	0
7472	09180013	028-JAN	9/18/2000	11	The 11th Flr., Room # 1104.	Richard DaPrato	Carpet Cleaning - 11th Flr.	Plz. Clean carpet at the entrance to room # 1104 (this is a re- due), Thanks!	Task Completed by Frank G.	Janitors	9/19/2000	0
7495	09190008	028-JAN	9/19/2000	5	The 5th flr, (SERV. DESK AREA),Rm # 512,Near Col # L-18/M-18.	Lisa C. Jensen	Carpet Cleaning. (Spots).	The 5th Floor - Service Desk Area: Please clean carpet spots at all Four Work Stations within the Service Desk Area.	Task Completed by Frank G.	Janitors	9/25/2000	0
7525	09210007	028-JAN	9/21/2000	19	The 19th Flr., Room # 1902, near Col.'s K-19 to K-22.	Sandy McNabb	Carpet Cleaning.	Please Vacuum and Spot Clean in All Areas (including inside Cubicles), From Col # K-18 through K-22 (SW corner to NW corner. Thanks!	Task Completed by Gilbert V.	Janitors	9/21/2000	0
7593	09290001	028-JAN	9/29/2000	4	The 4th Flr.,(Numerous Cubicles), Room # 402B, Near Col.# K-21.	Linda Knox	Carpet Cleaning.	Please Clean the Carpet inside the Cubicles - Possibly Coffee Stains: The Cubicle Numbers are as follows - # 134, # 137, # 99, and # 133. Thanks!!!!	Task Completed by Night Shift.	Janitors	10/3/2000	0
7602	09290006	028-JAN	9/29/2000	21	The 21st Flr.,Cube.# 051, Room # 2102, Col. L-22.	Mike Lebean	Carpet Cleaning.	The Carpet is in bad shape - probably coffee stains? Please, Spot Clean for New Employee - ASAP! Employee due to start work on 10/03/00. Thank you!!!!	Task Completed by the Night Shift.	Janitors	10/3/2000	0

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
7658	10060002	028-JAN	10/6/2000	22	The 22nd Floor, Cube.# 72-B, Room # 2210, near Col.# K-22.	Michelle Robinson	Carpet Cleaning.	The 22nd Floor, Cubicle # 72-B, near Col.# K-22: There are spots on the carpet in this cubicle, Please help!! Thanks!!!!!!	Task Completed by Frank G.	Janitors	10/10/2000	0
7660	10050010	028-MW	10/6/2000	16	The 16th Floor, Cube.# 006, Room # 1610, near Col.# N-19.	Margarita Sanchez	Window Washing on the 16th Flr.	The Window Washers came in, however, they missed a few.. Please Address! Thanks!!!!!!	Task Completed: River City Dispatched by Building Manager.	Contractor	10/6/2000	0
7665	10060004	028-JAN	10/6/2000	17	The 17th flr. , Serveral Cubes, Room # 1707, near All Columns.	Judy tashijan	Carpet Cleaning.	Please Clean the Carpet in Several Cubicles.. Plz. Start with the one, as you come in the front door - there's a Big Spot. Also, Cubes # 53, and # 54, need assistance. (The area in back of Col. # K-20.) Also, the walkway, next to Col. # K-18, and going around the corner. My office - right next to Col. # K-18-cubicle # 036. Also, cubicle # 039, near Col.# K-19, (spots inside). Actually, there are many more, but please do what you can.. Thanks!!!!!!	Task Completed by Frank G.	Janitors	10/10/2000	0
7675	10100005	028-LK	10/10/2000	22	The 22nd, 21st, 11th, (SEE BELOW).	John Duarte	Rain WATER BREACH - A Few Areas.	Engineer: Rain Leaks - see below: 1. The 22nd Flr., near rm. # 2239 - SE corner. 4. The 22nd Flr., near Col.# N-18 - above wkstn.# 003. 2. The 11th Flr., near Col.# K-18 - SE corner. 3. The 21st Flr., near Col.# K-18 - SE corner. 5. The 21st Flr., Westside, near Col.# K-22 - can hear dripping off the ceiling. 6. Also, The 22nd Flr., Rm. # 2225 - Three Spots of Water, on the ceiling tile. Thx!!	Opened ceiling and hung visqueen as required to collect rain water and minimize damage. 10-17-00 Removed all visqueen and buckets. Also replaced ceiling tiles.	Gibb, Greg	10/12/2000	26.5
7675	10100005	028-LK	10/10/2000	22	The 22nd, 21st, 11th, (SEE BELOW).	John Duarte	Rain WATER BREACH - A Few Areas.	Engineer: Rain Leaks - see below: 1. The 22nd Flr., near rm. # 2239 - SE corner. 4. The 22nd Flr., near Col.# N-18 - above wkstn.# 003. 2. The 11th Flr., near Col.# K-18 - SE corner. 3. The 21st Flr., near Col.# K-18 - SE corner. 5. The 21st Flr., Westside, near Col.# K-22 - can hear dripping off the ceiling. 6. Also, The 22nd Flr., Rm. # 2225 - Three Spots of Water, on the ceiling tile. Thx!!	Opened ceiling and hung visqueen as required to collect rain water and minimize damage. 10-17-00 Removed all visqueen and buckets. Also replaced ceiling tiles.	Gibb, Greg	10/12/2000	26.5
7679	10100009	028-JAN	10/10/2000	21	The 21st Flr., Cube.# 069, near Col.# M-22.	Rosemary Clanton	Carpet Cleaning	Plz. Arrange for someone to clean the Stains on the floor, in Cubicle # 069 - Mr. Lloyd Allred's Office. Also, please clean the carpet in the aisle. Thanks!!!!	Task Completed by Frank G.	Janitors	10/10/2000	0
7688	10110003	028-JAN	10/11/2000	10	The 10th Floor, Cubicle # 90, near Col.# N-21.	Lori Berwick	Carpet Cleaning	CARPET CLEANING: Plz. Clean a spill on the Carpet of Cubicle # 90. It would be much appreciated. Thanks!!!	Task Completed by FrankG.	Janitors	10/16/2000	0
7695	10110010	028-LK	10/11/2000	1	The 1st Floor (Hallway).	John Duarte	Water Leak (Ceiling of 1st Flr. Hallway).	Engineer: Please check for a water breach that's been reported. It seems to be coming from the Ceiling in the Hallway, between the Day Care Center and the Storage room - occupied by the cafeteria staff.	Could not find any signs of a leak. Checked heat pump mezzanine and found no leaks and also checked with the contractor using the area next to the café storage area, and they said they have not seen any signs of a leak.	Gibb, Greg	10/13/2000	1
7700	10110014	028-JAN	10/11/2000	16	The 16th Flr.Cubicle # 12101, Rm.# 1602, Across from Col.# N-21	Susie B. Robertson	Carpet Cleaning	Please Clean the Carpet in Cubicle # 12101 - Near Col. # N-21 - It's next to cube.# 130.	Task Completed by Mike W.	Janitors	10/20/2000	0

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
7703	10110015	028-JAN	10/11/2000	16	The 16th Flr., Cubicle # 01, Rm.# 1620, near Clock at North window.	Carol Lunn	Carpet Cleaning	Please, Clean the Floor in Cubicle # 01, for the new employee. New employee arrives on 10/16/00 (Monday). Thanks!!!	Task Completed by Frank G.	Janitors	10/16/2000	0
7716	10120003	028-LK	10/13/2000	22	The 22nd Flr., Cube.# 051, near Col.# N-19.	Ann Manassero	Ceiling Panel - Wet Spot Showing.	Engineer; The 22nd Floor: There is a Two inch wet spot showing on a Ceiling Panel, above cubicle # 051. It hasn't dripped on the floor yet. Thanks!!!	Work is being performed under W.O. #7675.	Mymka, Bentley	10/14/2000	0
7717	10130009	028-JAN	10/13/2000	4	The 4th Flr., Cube.# 114, Rm. # 402B, near Col.# K-22.	Linda Knox	Carpet Cleaning	Please clean the Carpet inside the cubicle # 114. Possible coffee Stains. Thanks!!!	Task Completed by Frank G.	Janitors	10/16/2000	0
7753	10180004	028-MW	10/18/2000	1	The 1st Flr. (The Security Console).	John Duarte	Carpet Repair or Replacement?	Engineer: Please Repair or Replace the Carpet in the Security Console - The Seam in the Carpet is unraveling. Thanks!!!	Repaired the carpet as best as was able to.	Mymka, Bentley	12/16/2000	1
7766	10190003	028-JAN	10/19/2000	19	The 19th Flr., Cube.# 060, Rm. # 1902, Near Col.# K-19 / K-22	Sandy McNabb	Carpet Cleaning	The 19th Floor: Please Clean the Carpet in Cubicle # 060, it has gum on it. Thanks!!!!	Task Completed by Frank G.	Janitors	11/19/2000	0
7772	10180009	028-JAN	10/19/2000	19	The 19th Floor, Rm.# 1902, Near Col. # K-19 / K-22.	Sandy McNabb	Carpet Cleaning	Please Vacuum and Spot Clean Carpets in all areas (including inside cubicles) from Col.# K-18 through Col.# K-22. Also, around the Southwest corner - to the Northwest corner. Please Spot clean the Hallways, in all locations too. Thx!!	Task Completed by Frank G.	Janitors	11/19/2000	0
7823	10240010	028-JAN	10/24/2000	5	The 5th Flr., Cube.# 78, Near Col.# N-20.	Lisa C. Jensen	Carpet Cleaning - Cube.# 78.	Please Clean the Carpet in cubicle # 78 - it has several Spots. Thanks!!!!!!	Task Completed by Frank G.	Janitors	10/26/2000	0
7836	10250007	028-MW	10/25/2000	23	The 23rd Flr., Cube.# 001, Room # 2329.	Lisa Delgado	Carpet Repair	Engineer: The 23rd Floor: Please Check the rug in the door entry to our office. It's "Coming Up" and causing people to TRIP. Also, the carpet by the Balcony Door should be better secured. Thanks!!!	Rug was frayed, I trimmed that off. Applied some adhesive to rug underside. Looks good for now. Can't stop the fraying. Just normal wear and tear.	Tackitt, Robert	12/15/2000	1
7850	10260010	028-JAN	10/26/2000	4	The 4th Floor, Cube.# 137, near Col. # L-22 - by the window.	Christina Johnson	Carpet - VACUUM	Please VACUUM Workstation # 137, on the 4th Floor. Thanks!!!!	Task Completed by Kevin L.	Janitors	10/26/2000	0
7964		028-MW	11/6/2000	2	The 2nd Floor, Mail Sorting Room, near Col.# K-22	Mike Burnett	Carpet Repair - Loose Carpet.	Please repair the Loose Carpet on the 2nd Floor - Mail Sorting room - Near Col.# K-22.	Repaired as required.	Mymka, Bentley	12/15/2000	0.5

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
8015	11130011	028-JAN	11/13/2000	17	The 17th Flr - Rm.# 1707, Col.# K-18 thru K-22.	Judy Tashjian	Carpet Cleaning - 17th Floor - Various Locations:	Please Clean the Carpet in the Locations Below: Thanks!!!! Col.# K-18 - Eastside - Cube. #'s 003,004,005,008,009,010,011 - 036. Col.# K-18/K-19 - between - Cube.#'s 038,039 - 3901. Col.# K-18/K-19 - South side - Cube. #'s 012,013,014,035,034 - 033- Col.# K-19/K-20 - Middle of Office - Cube.#'s 015,016,017,032,031,041,042- Col.# K-20 - North - Cube.#'s 051 Thru 054- Col.# K-20/K-21 - South side - Cube. #'s 018 thru 020. Col.# K-20/K-21 - Middle of Office - Cube.# 's 027 thru 029, and 043 thru 045- Col.# K-21/K-22 - South side - Cube.#'s 022, and 023. Col. # K-21/K-22 - Middle of Office - Cube.#'s 024,047,048. Col.# K-22- Middle of Office - Cube.# 050. Col.# K-22 - North of Col.# K-22 - Cube.#'s 056 thru 059. Col.# K-22 - West - 060,061,069,070. Plus ALL the Walk-Way Areas, from the East, to the West: and from the North, to the South. Thanks!!!!!!!	Task Completed by Swing-shift.	Janitors	12/2/2000	0
8042	11140014	028-JAN	11/14/2000	10	The 10th Floor - Various Locations	Rudy D. Mendez	CARPET SHAMPOO - VARIOUS LOCATIONS:	Please Shampoo the carpets in the cubicles listed below: Cubicle #'s 065,(067),068, 070 thru 075, 078,079,081,(083), 085 thru 097, (090/093).. - () = Cubicles that need it very much. Also, There are Black Spots in the aisle near cubicle # 067 and 079. Thanks!!!!!!	Task Completed by Frank G. and Ken B.	Janitors	11/19/2000	0
8086	11200002	028-JAN	11/21/2000	5	The 5th Floor - Cubes # 3 & 7 - Col.# M-18.	Lisa C. Jensen	Carpet Cleaning (SPOTS) - 5th Floor.	Please Clean the Carpet "SPOTS" in Cubicles # 3 & 7. Thanks!!!!	Task Completed by Swing-shift.	Janitors	12/2/2000	0
8098	11210001	028-JAN	11/21/2000	4	The 4th Floor - Cube. # 110 - Rm.# 402 - Near Col.# K-20.	Melissa Siruelo	Carpet Vacuuming.	The 4th Floor - Cubicle # 110 - Near Col.# K-20: Please Vacuum the above cubicle as soon as you can. It has not been done for some time. Thanks!!!!!!!	Task Completed by Swing-shift.	Janitors	11/21/2000	0
8211	12050010	028-JAN	12/5/2000	16	The 16th Flr. - Cube. # 019 / # 020 - Rm# 1610.	Linda Knox	Carpet Cleaning	Please Clean the Carpet in Cubicles # 019 / # 020, and also around the outside of the Cubicles.	Task Completed by Swing- Shift.	Janitors	12/10/2000	0
8357		028-PL	12/26/2000	PH	Above engineers office.	B.Mymka	Leak through office ceiling.		Determined leak is from fire sprinkler lines above. Made a temporary fix and called Grinnell.	Mymka, Bentley	12/26/2000	2
8493	01100112	028-LK	1/10/2001	23	Rm 2337	John Duarte	Leak throught the balcony door		Found rain coming in to building through bottom of doors on the east side of building. Put absorbent socks in all doors of the 23rd floor.	Gibb, Greg	1/10/2001	2
8493	01100112	028-LK	1/10/2001	23	Rm 2337	John Duarte	Leak throught the balcony door		Found rain coming in to building through bottom of doors on the east side of building. Put absorbent socks in all doors of the 23rd floor.	Gibb, Greg	1/10/2001	2
8499	01100117	028-LK	1/10/2001	3	Between Rooms 310 and 311	Bev Shultz	Leak from the ceiling		Put down water absorbant pads to soak up water.	Tackitt, Robert	1/10/2001	0.5
8499	01100117	028-LK	1/10/2001	3	Between Rooms 310 and 311	Bev Shultz	Leak from the ceiling		Put down water absorbant pads to soak up water.	Tackitt, Robert	1/10/2001	0.5
8500	01100122	028-LK	1/10/2001	11	N-22	Donna Merow	Leak in ceiling tile	Leak can be heard going Plop Plop Plop.	Water leaking on and around alarm head. Covered the head with plastic and diverted water.	Tackitt, Robert	1/10/2001	1.5
8500	01100122	028-LK	1/10/2001	11	N-22	Donna Merow	Leak in ceiling tile	Leak can be heard going Plop Plop Plop.	Water leaking on and around alarm head. Covered the head with plastic and diverted water.	Tackitt, Robert	1/10/2001	1.5
8501	01100123	028-LK	1/10/2001	22	N-18	Donna Merow	Leaking from the ceiling near a light fixture.		Put visqueen over light fixture to protect.	Tackitt, Robert	1/10/2001	1
8501	01100123	028-LK	1/10/2001	22	N-18	Donna Merow	Leaking from the ceiling near a light fixture.		Put visqueen over light fixture to protect.	Tackitt, Robert	1/10/2001	1
8503	01100121	028-LK	1/10/2001	14	k18-k20	John Emmett	Leak by the window	Window in straight line from column K20 , first to the left from J-20	Appears to be leaking from curtain wall. Leak is not severe. Area is protected by the tenant - can on the window seal.	Piotrowski, Jerry	1/10/2001	0
8503	01100121	028-LK	1/10/2001	14	k18-k20	John Emmett	Leak by the window	Window in straight line from column K20 , first to the left from J-20	Appears to be leaking from curtain wall. Leak is not severe. Area is protected by the tenant - can on the window seal.	Piotrowski, Jerry	1/10/2001	0
8503	01100121	028-LK	1/10/2001	14	k18-k20	John Emmett	Leak by the window	Window in straight line from column K20 , first to the left from J-20	Appears to be leaking from curtain wall. Leak is not severe. Area is protected by the tenant - can on the window seal.	Piotrowski, Jerry	1/10/2001	0

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wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
8507	01100124	028-LK	1/10/2001	21	K-18 Cube #1 ceiling and window	Donna Merow	leak on the wall - bubble		related to building leak. Water under paint.. Floor has been re-painte under separate contract.	Piotrowski, Jerry	7/22/2002	0
8507	01100124	028-LK	1/10/2001	21	K-18 Cube #1 ceiling and window	Donna Merow	leak on the wall - bubble		related to building leak. Water under paint.. Floor has been re-painte under separate contract.	Piotrowski, Jerry	7/22/2002	0
8509		028-LK	1/10/2001		23rd FL.	Jpiotrowski	Check doors on balconies for leakage.		There were a couple doors leaking, but just to make sure we put absorbant socks in all door ways on balconies	Tackitt, Robert	1/10/2001	1.5
8519	01110109	028-LK	1/11/2001	11	Cubes# 15,13 and 9	Robert Butcher	Ceiling Leaks		Checked out the areas, and leaks were due, to building. Same old leaks. Put some plastic in some areas, to help.	Gibb, Greg	1/11/2001	1
8520	01110113	028-LK	1/11/2001	21	Cube #3 window near K-18	Ken Ryan	Window leak		Cleaned up water, it was not that bad. But it was dripping. I put a absorbent sock in the ceiling, to help.	Gibb, Greg	1/11/2001	1
8520	01110113	028-LK	1/11/2001	21	Cube #3 window near K-18	Ken Ryan	Window leak		Cleaned up water, it was not that bad. But it was dripping. I put a absorbent sock in the ceiling, to help.	Gibb, Greg	1/11/2001	1
8535	01120103	028-LK	1/12/2001	22	Cubicle # 81 Near K-20	Terry Elliott	Ceiling tile is wet and disintegrating		Cleaned debri from tile. It is dry.	Mymka, Bentley	1/12/2001	0.5
8583	01170109	028-MW	1/17/2001	7	Cubicle 28 Near Elevator Lobby	L. Micheli	Carpet separating because cubicle was moved	Please smooth out carpet where cubicle was moved.	Repaired as requested.	Mymka, Bentley	1/19/2001	0.5
8649	01240108	028-EN	1/24/2001	9	Cubicle 133 N-19	Steve Morgan	Carpet seam in cubicle #133 please repair ASAP		Found carpet to be repair under desk. THIS IS NOT A SAFETY OR TRIPPING HAZARD. I tired to glue carpet down, but I think the modular furniture is binding it.	Gibb, Greg	2/15/2001	1
8670		028-LK	1/26/2001	23	23rd floor doors going out to balleay	JP		Check to see if the sorbent socks were in place in door ways.	Checked entire floor and all sorbent socks were in place.	Gibb, Greg	1/25/2001	1.5
8671		028-LK	1/26/2001	22	Entire 22nd floor	JP	Check the 22nd floor for leaks, due to rain.		Checked entire floor for leaks and did not find any.	Gibb, Greg	1/25/2001	0.5
8700	01260106	028-MW	1/30/2001	7	Cubicles 40 Near K-19	L. Michelli	Carpet is buckling just outsid of Cub 40		Unbuckled carpet as requested.	Mymka, Bentley	2/6/2001	0.5
8732	01310108	028-LK	2/1/2001	14	Cubicle #002 Ph: 323-6949	Charlotte Vermeulen	Overhrad ceiling panel has a growing brown spot	Overhead ceiling tile has a brown water spot that seems to get larger every time it rains. Please check for leaks.	Replaced ceiling tile. Leak is due, to the building construction.	Gibb, Greg	2/5/2001	1
8842	02090113	028-LK	2/9/2001	11	K-18 and K-20	John Duarte	Several ceiling leaks	Please investifgate leaks coming from the ceiling dripping on equipment.	Investigated these leaks on a rainy day. These are the usual, neutralized as required.	Mymka, Bentley	2/9/2001	1
8949	02230101	028-LK	2/23/2001	22	N-18	John Duarte	reinstall water shedding devices	Please reinstall water shedding devices	02/23/01 - installed water shedding devices for problem area. 02/26/01 - Cleaned up water that leaked through the garbage can, with vacuum and changed out garbage can with plastic bucket.	Gibb, Greg	2/26/2001	4.5
8973	02260103	028-LK	2/26/2001	22	N-18	John Duarte	Plastic buckets are filled with water from leaks	Please empty buckets where leaks were directed to with plastic sheets for leaks over he weekend. (WO# 8974 is requesting removal of water and rust stains from buckets.)		Gibb, Greg	2/28/2001	1
8989		028-MW	2/27/2001		11th fl. NW corner by north stairwell.	Tenant	carpet sticking up in several places		Glued several spots in the area. There were many pieces curling up.	Tackitt, Robert	2/27/2001	2.5
8994		028-LK	2/28/2001	11	11TH FLOOR	Butch	Replace all stained ceiling tiles.	Replace all stained ceiling tiles, due to building leaks. THIS WORK ORDER IS ON HOLD, UNTILL THE RAINIE SEASON IS OVER.		Gibb, Greg	3/1/2001	4.5
9010		028-LK	3/2/2001	22	North,East and South sides of floor	Greg Gibb	Please check floor for leaks.		Checked out floor for leaks and set up plastic.	Gibb, Greg	3/5/2001	2
9114	03070101	028-LK	3/9/2001	3	Room 308	Donna Wagner	Wet spots on ceiling tiles New Spots 3/7/01	4" wet spot on ceiling tile in one panel and two smaller wet spots in another panel. Wet at this time- not dripping down below at this time . THESE ARE NEW SPOTS not Old Ones.	Spot has dried up, and there doesn't seem to be any leaks above tile at this time.	Tackitt, Robert	5/1/2001	1.5
9273	03280106	028-JAN	3/29/2001	10	Room 1010	Kristy Bagoood	Carpet needs to be cleaned.		Cleaned by Frank.	Janitors	3/30/2001	0
9334	04030109	028-MW	4/4/2001	7	K-18, cube 014	Larry Micheli	Carpet seem apart by cube 014. ASAP		Re-glued four carpet tiles as required. Trimmed stray strings away from the tile.	Mymka, Bentley	4/7/2001	0.5
9335	04040111	028-JAN	4/4/2001	16	Rm 1602	linda knox	Carpet stain	In the front of the door leading into rm 1602	Completed by Douglas.	Janitors	4/4/2001	0
9592	05020102	028-EN	5/4/2001	1	Room 135 Print Room North Facing Window	Jill Wright	Leaking and casuing mold to grow	The North facing window is apparently leaking and causing mold to grow on the pillar right next to the window, which is covered with recently installed Plexiglas. The leaking window needs repair, and the Plexiglas and underlying wall needs cleaning.	05/30/01 Investigated and reported to J.Piotrowski sheetrock replacement advised. Problem addressed by WO #05300103 T# 605	Piotrowski, Jerry	5/4/2001	0.5
9640	05040104	028-MW	5/10/2001	7	Cube 14 near K-18	L. Michelli	Carpet Loose at Cube 014 Seam		Raised partition furnishings, stomped, cut , cussed, fitted - cut and fitted some more. Two areas were in need of repair.	Mymka, Bentley	5/15/2001	1
9763	04200109	028-LK	5/25/2001	11	K-18	Bill Remikle	Water Leak		Investigated problem and adjusted seal.	Tackitt, Robert	4/20/2001	0
9783		028-LK	5/29/2001	23	Balconeys	Dave Bulmer	Assist Mike Melendez		Assisted Mike Melendez in leak checking several doors and checking on other work.	Mymka, Bentley	5/29/2001	1
9854		028-LK	6/8/2001	22	Northeast corner of floor	Dave Bulmer	Remove plastic from over head.		Removed plastic from over head and replaced ceiling tiles.	Gibb, Greg	6/7/2001	1.5
9932	06070104	028-JAN	6/21/2001	5	Cubicle 001, Rm. 512, N-18	Jill Wright	Carpet needs cleaning.		Used Spin Bonnet to remove spots. J. Deal	Janitors	6/21/2001	0
10075	07030105	028-MWM	7/5/2001	2	Rm. 207, K-22, in front of doorway.	Carol Heale	Carpet seam is coming apart.		Re-glued loose carpet tiles.	Mymka, Bentley	7/10/2001	0.5
10115	07090107	028-JAN	7/9/2001	5	Cube. 008, Rm. 512, M-18 & doorway to 512	Jill Wright	Clean carpet	Carpet in service desk area, especially 008, needs cleaning. Also, a large spot by the door way to 512, near service desk needs cleaning.	Completed by Frank.	Janitors	7/10/2001	0
10184		028-LK	7/18/2001	22	22nd FL. North east balcony.	Jpiotrowski	Find where water is getting through to 22ndFL.		completed for now.	Tackitt, Robert	7/27/2001	10.5

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
10219		028-LK	7/23/2001		Parking garage roof.	Jpiotrowski	Find out where leak is coming from.		Tried to set up for soldering the pipe so pipe wouldn't leak anymore. Soldered it, and tested, it did not take because I couldn't get the pipe hot enough with just the acetelene tank. The torch was really wimpy. So, I set up the oxy acetelene tanks and I silver brazed the fitting. This it worked. I tested it, and it is very solid. However there is nothing I can do about the planter structure leaks. They continue to leak. It's either that, or the plants die.	Tackitt, Robert	8/2/2001	14.5
10220		028-LK	7/23/2001		23rd and 22nd FL.	Dave bulmer	Re-create rain against building to watch for leak		Work completed.	Tackitt, Robert	7/23/2001	2
10369	08140111	028-JAN	8/15/2001	24	Rm. #2415	Audrey Egan	Carpet needs to be cleaned		Completed as requested by Frank.	Janitors	8/16/2001	0
10454		028-MWM	8/27/2001	23	Executive room 2332	Piotrowski	Install carpet strip across double doors	Carpet separates between corridor and room entry	Work completed as requested.	Tackitt, Robert	8/28/2001	2.5
10473	08290104	028-JAN	8/30/2001	4	Cubicle 139-01 Rm. 402 L-22	Pat Borden	Carpet needs to be cleaned		completed.	Janitors	8/29/2001	0
10656		028-LK	9/26/2001		3rd fl. Mechanical room.	Jpiotrowski	investigate leak in fluid cooler room.		Chief, I cannot see any leaks. The ground is dry.	Tackitt, Robert	10/11/2001	15.5
10832	10150101	028-JAN	10/15/2001	24	Rm 2427 Cube 33	Caryn Perry	Carpet stains - please clean		Cleaned by Mr. Hodge.	Janitors	10/15/2001	0
11003		028-LK	11/1/2001	24	North Side	Dade Powers	Leaks in ceiling on North Side of 24th Floor		Completed	Piotrowski, Jerry	11/1/2001	0
11003		028-LK	11/1/2001	24	North Side	Dade Powers	Leaks in ceiling on North Side of 24th Floor		Completed	Piotrowski, Jerry	11/1/2001	0
11072	11080102	028-LK	11/8/2001	11	Corridor, by women's restroom	Michelle Dong	Evidence of leak on the ceiling tile	Note: related to seal leak on the 12th (CWP) Please replace tile after the repairs.	replaced tile after repairing the leak.	Hernandez, Anthony	11/10/2001	0
11075		028-LK	11/8/2001		23rd FL. Balconey and 22nd Fl.ceiling.	Dave bulmer	Run water on balconey and check for leaks.		work completed as requested.	Tackitt, Robert	11/8/2001	2
11106		028-LK	11/13/2001	GAR	3rd FL mechanical	Jpiotrowski	Find leak in fluid cooler room.		Changed out O-ring in solinoid valve, and tightened 2 other ball valves that were leaking.	Tackitt, Robert	11/16/2001	8.5
11114	11130103	028-JAN	11/13/2001	5	Room 512, N-18 to N-22,	Jill Wright	Carpet needs cleaning	North side of the room from N-19 to N-22, especially by entrance to this room that is next to 502	Cleaned by night crew.	Janitors	11/15/2001	0
11158	11200104	028-JAN	11/20/2001	24	cube 33 and 34 Rm 2427	Audrey Egan	Clean carpet	Carpet needs to be cleaned in cubicles 33 & 34. Cubicles are located on the north side of building in the reception area.	Completed by Mr. Hodge	Janitors	11/20/2010	0
11159	11200103	028-JAN	11/20/2001	24	Rm 2418	Audrey Egan	Clean carpet	Carpet needs to be cleaned in room 2418. The room is located on the north side of building. Thank you	Completed by Mr. Hodge	Janitors	11/20/2001	0
11171	11260106	028-LK	11/26/2001	4	Between K-18 & K-20	Ester Cabrera	replace wet ceiling tiles	There are wet ceiling tiles all along the southside windows (Between K-18 & K-20) above various cubicles. Please replace the tiles ASAP. Thank you.	Stained tiles are used as markers. Tiles not changed, and are not in danger of falling. Sent FMU on 12/18/01.	Hernandez, Anthony	12/10/2001	0
11172	11260107	028-LK	11/26/2001	10	1014 near K-19	Stella Carter	Replace ceiling tiles	There is a rain spot in the ceiling of my work station. Some paper work got wet. I have never noticed a wet spot there before. Please replace the wet ceiling tile. Thank you	Replaced and completed copy sent to FMU on 12/18/01	Hernandez, Anthony	12/11/2001	0
11174		028-LK	11/26/2001	ALL	various floors	Jpiotr	Change ceiling tiles.			Tackitt, Robert	11/26/2001	4.5
11183	11270103	028-LK	11/27/2001	7	M-18 cube 003	Jill Wright	Replace ceiling tile	Brown stain on ceiling tile over cube 003 that appeared after the weekend. Please investigate to see if there is a leak of some sort. Thanks!	Replaced and sent to FMU on 12/18/01.	Hernandez, Anthony	12/11/2001	0
11185		028-LK	11/27/2001	22	Between Rm 2207 and 2213	D, Bulmer	Replace stained ceiling tiles	Only between rms 2207 and 2213 that appears to be old	eight ceiling tiles changed through out the area.	Hernandez, Anthony	11/27/2001	0
11200	11280107	028-PLREP	11/28/2001	24	Rm 2424	Pat Hudgins	Leak under the sink	Sink is leaking into cabinet underneath and running on the tile floor. Please have someone take a look right away. Room 2424	It appears that the drain pipe was bumped by a box and came loose. The drain line sections were disassembled cleaned and installed with new gaskets. Checked out OK. Completed an dsent to FMU on 11/26/2001	Hernandez, Anthony	11/26/2001	0
11207	11290101	028-LK	11/29/2001	21	Rm 2103 K-18 Cube 03	Donna Merow	Wet ceiling tiles	Leak. ***** replace tile only if in danger of falling down. Install absorbents if needed.	Found new leaks in ceiling, placed absorbent pads, in area of leaks.	Gibb, Greg	11/30/2001	4
11207	11290101	028-LK	11/29/2001	21	Rm 2103 K-18 Cube 03	Donna Merow	Wet ceiling tiles	Leak. ***** replace tile only if in danger of falling down. Install absorbents if needed.	Found new leaks in ceiling, placed absorbent pads, in area of leaks.	Gibb, Greg	11/30/2001	4
11231		028-LK	11/30/2001	22	South and East sections of floor.	Dave Bulmer	Assist Dave with leaks on the 22nd floor.		Assisted Dave on the 22nd floor.	Gibb, Greg	11/30/2001	2
11242		028-LK	12/3/2001	22	Room 2206 & Room 2238	David Bulmer	Replace Ceiling Panels make Funnel for water flow	Replace panels , place makeshift funnel in front of room 2238. Change ceiling panel room 2206.	Installed new drain pan for room 2206 on 12-14-01. 12-17-01 Checked out how new drain pan worked out, looks good. Room 2206 that is.	Gibb, Greg	12/20/2001	8
11246	12030106	028-LK	12/3/2001	6	Rm 612 K-22, cubes 084 and 084.01	Jill Wright	Leak by ceiling by window.	Leak by ceiling by window. Ceiling tile is still wet, evidence of water damage to paperwork on desk. Please send someone to check this out asap. Thanks!	Not buldging or threatening. So we left it.	Tackitt, Robert	12/4/2001	0.5
11246	12030106	028-LK	12/3/2001	6	Rm 612 K-22, cubes 084 and 084.01	Jill Wright	Leak by ceiling by window.	Leak by ceiling by window. Ceiling tile is still wet, evidence of water damage to paperwork on desk. Please send someone to check this out asap. Thanks!	Not buldging or threatening. So we left it.	Tackitt, Robert	12/4/2001	0.5
11273	12060103	028-LK	12/6/2001	5	Rm 512 by L-18	Jill Wright	Leak report	Lisa Senitte's office, closest to cube 5/007.01, has some water damage on the ceiling tiles nearest the windows. Thanks!	Investigated leak. And tile. Additional leaks are possible so tile is being left for reference during additional inclement weather.	Piotrowski, Jerry	3/8/2002	0
11273	12060103	028-LK	12/6/2001	5	Rm 512 by L-18	Jill Wright	Leak report	Lisa Senitte's office, closest to cube 5/007.01, has some water damage on the ceiling tiles nearest the windows. Thanks!	Investigated leak. And tile. Additional leaks are possible so tile is being left for reference during additional inclement weather.	Piotrowski, Jerry	3/8/2002	0

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wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
11310	12110101	028-LK	12/11/2001	19	Rm 1902 K-18	Tany Mantez	Leaks	Please inspect a stain in ceiling. Stain first appeared the week of November 26, 2001, and has gotten bigger since. Possible leak. Stain is on the ceiling of the 19th floor, room 1902, in cubicle number 134, southeast side of the building. ***** Please check for possible leak other than caused by rain. Replace ceiling tiles only when needed for safety.	All checks out OK. Completed and sent to FMU on 12/18/01.	Hernandez, Anthony	12/11/2001	0
11310	12110101	028-LK	12/11/2001	19	Rm 1902 K-18	Tany Mantez	Leaks	Please inspect a stain in ceiling. Stain first appeared the week of November 26, 2001, and has gotten bigger since. Possible leak. Stain is on the ceiling of the 19th floor, room 1902, in cubicle number 134, southeast side of the building. ***** Please check for possible leak other than caused by rain. Replace ceiling tiles only when needed for safety.	All checks out OK. Completed and sent to FMU on 12/18/01.	Hernandez, Anthony	12/11/2001	0
11330	12110105	028-LK	12/13/2001	7	M-18 Cube 003	Jill Wright	Brown stain ceiling tiles - leak	Investigate for leak	Checked. Leak is related to curtain wall. The area is safe for work and leak does not affect the workstatin directly. Cointained within ceiling tile.	Piotrowski, Jerry	12/13/2001	0
11376	12200103	028-LK	12/20/2001	21	K-18, cube 003	Kathie newton	Bilding leak 21 st	It's been reported that there is a water leak coming from the ceiling tile into cubicle 003. Please investigate ASAP. Thank you.	Plastic drape was set up to divert water. Completed on 12/20/01 and forwarded to FMU.	Hernandez, Anthony	12/20/2001	0
11380	12170102	028-MWM	12/21/2001	4	K-22 SW Corner	John Duarte	Window seal coming off the window frame		reinsatalled seal.	Piotrowski, Jerry	12/21/2001	0
11383	11270102	028-LK	11/27/2001	3	Rm 308 and 309	Shirley Young	Water leak caused by Rain Rm 308 and 309	ceiling tile at far end of room shows sign of water damage from heavy rains Ceiling tiles in Rm 309 by window shows signs of water damage. One of the tiles is about to fall off.	replaced sagging tile and placed absorber	Hernandez, Anthony	12/21/2001	0
11426	01020203	028-LK	1/2/2002	24	Rm 2447	Donna Merow	Wet ceiling tile over computer	Ceiling Leaking - Tile wet & they can hear water. Private Office Area Wet tile directly over computer.	Plastic and tubing arrangement installed to divert the water flow. Completed and sent to FMU on 1/02/02.	Hernandez, Anthony	1/2/2002	0
11431		028-LK	1/2/2002	22	2207	J.Piotrowski	Replace visqueen		Replaced visqueen with new tarp funnel, removed soaked insulation.	Mymka, Bentley	1/2/2002	1
11442		028-LK	1/4/2002	23	23rd Fl. Balconey	Dave Bulmer	Testing for leaks.		work completed as requested.	Tackitt, Robert	1/4/2002	1.5
11454		028-LK	1/5/2002	22	SE area.	B.Mymka	Set up "drainage" tiles in ceiling.		Set up "drainage" tiles in ceiling. In-Brella leak diverter system.	Mymka, Bentley	1/5/2002	1
11520	01140202	028-LK	1/12/2002	22	Cube 94, K-18	Celeste Lavrigata	Secure "water drain" ceiling tile.	There is a ceiling panel just outside Jeanne Hladek's cubicle (#094) that is hanging dangerously overhead. Please have this fixed just as soon as possible. This same situation occurred last Monday, January 7th. Thank you, Celeste	secured tiles made for draining.	Tackitt, Robert	1/14/2002	2.5
11994	03120201	028-LK	3/12/2002	19	Rm 1907	Tonya Montez	Investigate leak, replace tile	THERE IS A WATER STAIN ON OF THE CEILING TILES. DURING A MEETING TODAY, A SECONDARY WET SPOT WAS NOTED WITHIN THE PREVIOUS STAIN. THE SECONDARY STAIN GREW FROM ABOUT ONE INCH IN DIAMETER TO ABOUT EIGHT INCHES ACROSS. PLEASE INVESTIGATE.	Hotwater heater was ruptured and leaking on the 20th and down through the 19th. Changed waterheater and cleaned up the mess on the 19th.	Tackitt, Robert	3/12/2002	4
12001	03130202	028-LK	3/13/2002	9	L-18,Cube 16	Andie Crane	Water leak over cube 16	WATER DAMAGE DURING THE NIGHT: In cubicle 016, east side of the building, by L-18 the employee came to work this morning to a wet keyboard and papers on her desk. The celing tile looks wet and discolored. Everything has been unplugged. Joyce Housiaux will be by to check the computer. Thanks, Andie	Checked te area. There are no active leaks. Tenant notified TSD regarding replacemnt of the PC and a keyboard. Also checked breakroom above. No leaks.	Gibb, Greg	3/13/2002	0
12209		028-LK	4/13/2002	5	Room 515	Dave Bulmer	Ceiling leak		From VAV Box hot water lines. Replaced both, replaced ceiling tiles.	Tackitt, Robert	4/12/2002	5
12414	05090202	028-MWM	5/9/2002	7	M-18 outside of cube 003	L. Michelli	Carpet tripping hazard	The carpet is starting to buckle outside of this cubicle and is presenting a potential trip hazard. Please fix the problem ASAP. Thank you	Trimmed and re-glued ill fitting carpet tile.	Mymka, Bentley	5/11/2002	0.5
12443		028-LK	5/11/2002	22	N-18	Dave Bulmer	Replace missing ceiling tiles.		Replaced missing ceiling tiles.	Mymka, Bentley	5/11/2002	0.5
12511	05200202	028-LK	5/20/2002	24	Rm 2435 and 2432	Pat Hudgins	Leak from the ceiling	There is a water leak in room 2435; you can actually hear the water leaking onto the ceiling tile. Please have someone check this immediately. Thank you.	I have done some work on the drain in hopes that it will not leak with next rains.	Tackitt, Robert	5/21/2002	5.5
12518		028-LK	5/20/2002	GAR	1st Fl garage.	Security	Drains are backing up.		Nothing we could do.	Tackitt, Robert	5/20/2002	2.5
12530	05210210	028-MWM	5/21/2002	17	N-19, cube 114	Ginny Morrison	Repair carpet - saftey issue	Carpet was dislodged by faulty PIA chair, and occasionally causes a snagging/tripping hazard. Please repair the carpet ASAP. Safety issue. Thank you.	Cut, trimmed and re-fitted carpet.	Mymka, Bentley	5/29/2002	1
12555	05230206	028-LK	5/23/2002	24	Rm 2435	Audrey Egan	Replace ceiling tile - after leak	The tile above the attorney's desk was removed after it got wet during the last rain storm. This tile is stained and needs to be replaced. No previous work order was submitted.	Replaced the missing tile.	Mymka, Bentley	5/28/2002	0.5
12569	05240205	028-LK	5/24/2002	11	M-18	Richard DaPrato	Check wet ceiling tile	ceiling tile damp near Northeast end of floor. Please check this out ASAP. Thanks	Related to chiller rebuild. Spoke with contractor, work is completed.	Mymka, Bentley	5/29/2002	0.5
12600		028-MWM	5/30/2002	18	Northside cubicle	Dave Bulmer.	Carpet has buckeled up		Carpet was buckeled and seperated from ajoing side. And created a tripping hazard. Readjusted modular partition and reglued. Looks good at this time.	Tackitt, Robert	5/30/2002	2

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
12775	06180203	028-JAN	6/18/2002	20	K-18, 2002 Roll Preparation section, Cube 16	Soni Fong	Clean, shampoo carpet	Carpet in this cubicle is extremely dirty. Carpet needs to be shampooed as there are a lot of spots all over cubicle floor. Cubicle is located on the east side of the building - facing the Capitol. Thank you.	Completed by Martha	Janitors	6/18/2002	0
12863	06260209	028-JAN	6/26/2002	4	Nead L-22, West end cube 142	Rhonda O'Brian	Clean carpet - stains	Carpet needs to be cleaned due to stains on the floor. When the garbage is being emptied either the receptacle or the receptacle liner leaks causing a trail of stains on the carpet.. Also, the liner is not being changed everynight and becomes dirty. Please replace the liner more often. Thank you	Completed by Ronald	Janitors	6/27/2002	0
13150	00731020	028-JAN	7/31/2002	2	Room 200	Bobie Lee	Vacuum carpet	Carpeting throughout the Cashier Unit needs to be vacuumed. Does not appear to have been vacuumed for several days.	Completed by Janitorail Crew	Janitors	7/31/2002	0
13533	09180205	028-JAN	9/18/2002	8	K-20 cube 74	Coleen Cudney	Clean carpet	Carpet needs to be cleaned in cubicle 074 near K-20. Thank you	Completed by Janitorial Crew	Janitors	9/22/2002	0
13594		028-MWM	9/25/2002	15	15th fl.	security	Window broke on 15th		Various people to call to repair window, and block off areas.	Tackitt, Robert	9/25/2002	4
13623	09300201	028-JAN	9/30/2002	15	N-20 cubes 21,23,43	Irene Stryke	Clean carpet	Carpets in cubes 21, 23, and 43 need to be cleaned. Thanks	Completed by Bruce	Janitors	1/16/2003	0
13829	10220204	028-JAN	10/22/2002	15	N-20, cubes 21,23 and 43	Irene Stryke	Spot clean carpet	Carpets in cubes 21, 23, and 43 need to be spot cleaned. Thanks	Completed by Janitorial Crew	Janitors	1/2/2003	0
13948	11010213	028-JAN	11/1/2002	17	Various		Vacuum and spot clean carpet and mop rm 1708	Carpet Cleaning/Vacuuuming of the following Cubicles and Aisle Ways Cubicles 3,4,5 8.9.10.11, 12 thru 20, 22, 23, 24, 26, 27, 28, 30 thru 36, 38, 39, 3901, 40 thru 50, 51 thru 54, 56 thru 61, 69 and 70 Also Vacuum Room 1709 and 1706. Vacuum and Moping of Room 1708 is also needed. What would be good, would be to all the carpets in the above cubicles and aisle ways cleaned before Vacuuming. There are spots in 99% of the areas.	Completed by Janitorial Crew	Janitors	10/6/2003	0
14016	11070201	028-LK	11/7/2002	21	Rm 2103 and SECorner	Kathie newton	Water leak from the ceiling	There's water leaking from the ceiling in room 2103 and in the south east just outside room 2103.	Vacuumed up water, and applied absorbants.	Day Porter	11/8/2002	1
14029	11080201	028-LK	11/8/2002	22	Southside	Steve Ryan	Curtain wall leak	Please investigate leak on the southside curtain wall on the 22nd floor. The water is leaking from the top of the wall and there is water on the floor. Thanks	All we could do was soak it up, and put absorbants, and vacuum.	Day Porter	11/8/2002	1
14030	11080202	028-LK	11/8/2002	3	Rm 325 - south wall	Cathy Caccata	Curtain wall leak	3RD FLOOR ROOM 327, SOUTH WALL WATER LEAKING, CARPET IS WET ALONG BOTTOM OF WALL	Water was vacuumed up.	Day Porter	11/8/2002	0.5
14031	11080203	028-LK	11/8/2002	18	South wall	Caroline Disney	Water leak	18TH FLOOR, SOUTH WALL WET CEILING PANELS	Tiles are wet, but there is no danger of falling. We applied some absorbants to the areas that are dripping, And vacuumed.	Tackitt, Robert	11/13/2002	1.5
14032	11080204	028-LK	11/8/2002	16	South wall area	Larry Bergkamp	Curtain wall leak	16TH FLOOR, SOUTH WALL SIDE NEAR K - 18 WATER LEAKING AT TOP OF WINDOW WET CEILING TILES, WET CARPET WATER PUDDLING ON FLOOR	addressed with absorbants and vacuuming.	Tackitt, Robert	11/12/2002	1.5
14034	11080206	028-LK	11/8/2002	22	Near N-19 and 20	Soni Fong	Water leak	20TH FLOOR WATER LEAKING & DRIPPING AROUND BOTTOM OF WINDOW AREA NEAR PILLER K - 19 AND CLOSE TO CUBICLES 19 AND 20. COMPUTER PRINTER EQUIPMENT HAD TO BE MOVED SO IT WOULDN'T GET WET.	Addressed with absorbants and vacuuming.	Tackitt, Robert	11/12/2002	1.5
14035	11080207	028-LK	11/8/2002	11	Southside K18-K21, Northside N-21	Richard DaPrado	Water leak	The 11th floor is leaking water. On the Southside of the building water is leaking by the windows and ceiling tiles near K18 through K21. On the Northside of the building water is leaking through the ceiling tiles near column N21.	Addressed with absorbants, and buckets, to catch drips.	Tackitt, Robert	11/12/2002	1
14036	11080208	028-LK	11/8/2002	21	East wall by cube 003	Mickie Stuckey	Water leak	21ST FLOOR, WATER IS DRIPPING ON WINDOW SILL IN CUBICLE 003, NEAR PILLER K-18	Addressed with with absorbants and vacuuming.	Tackitt, Robert	11/12/2002	1
14037	11080209	028-LK	11/8/2002	21	Rm 2103	Kathie newton	Water leak - wet ceiling tiles	21ST FLOOR, - SOUTHEAST CORNER ROOM 2103, PRIVATE OFFICE, CEILING TILES ARE WET	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Mymka, Bentley	11/8/2002	0

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
14038	11080210	028-LK	11/8/2002	2	Near K-23	Cindy Bonilla	Water leak- ceiling	Please investigate leak above ceiling tiles near pillar K-23. There is a large brown stain that is getting larger due to the leak above the ceiling tiles. Please repair leak and replace ceiling tiles. Thanks	Tightened fittings that were loose.11/08/02	Tackitt, Robert	11/12/2002	1
14062	11130207	028-LK	11/13/2002	6	K-21 through K-18	Nancy Chambers	Replace ceiling tiles	Please replace ceiling tiles above the following cubicles: Cube 63: 1 tile Cube 8: 2 tiles Cube 75: 3 tiles Cube: 76: 1 tile Cube: 77: 2 tiles Cube 78: 2 tiles of the building near windows: 2 tiles Cube 80: 3 tiles Thanks.. Cube 81: 1 tile Cube 82: 1 tile Cube 83: 2 tiles Cube 84: 2 tiles Southwest corner Southeast corner	Tiles have been put back, however, unless they are bowing or a threat of falling, we cannot put new tiles in yet.	Tackitt, Robert	3/7/2003	0.5
14133	11200214	028-MWM	11/21/2002	19	K-19, cube 14	Michelle Stewart	Clean repair carpet	Carpet in cubicle #14 needs to be cleaned/repared. Mold is growing under the plastic carpet protector.	11/20/02 - Portected area with duct tape and plastic carpet protector. Contacted DGS IH- Lance Lister 11/21/02 - Incapsulated and removed affected area as instructed. Cleaned and disinfected temporary carpet patch for safety. 11/21/02 Air Sample taken by Lance Lister - IH - DGS	Mymka, Bentley	11/21/2002	1
14200	11270206	028-LK	11/27/2002	3	Rm 327	Virginia C. Penningt	Replace ceiling tiles	Please replace wet ceiling tiles in room 327. Employees have expressed concerns that they may contain mold. There are 2 tiles above cubicle #079 near column K-21 and 2 tiles near cubicle #091by the window and 2 more tiles near cubicle #104 and #118. Thank you	Replaced tile at K-21 after repairing loose Hot Water fitting. On the plastic covers all required to contain wall leaks. No mold visible in any affected areas.	Mymka, Bentley	1/3/2003	1
14279		028-LK	12/9/2002	ALL	2103	J.Piotrowski	Meet with engineers about curtain wall leaks.		Meet with engineers about curtain wall leaks. Provided access and ladder as requested.	Mymka, Bentley	12/9/2002	2
14323	12130202	028-LK	12/13/2002	1	Rm 135	Lsa jensen	Leak in the room	There is a leak in the room and water is accumulating on the floor. Please have someone investigate and clean up water. Thanks	Problem has been misreported. It was an dry ink spill by the staf that need janitorial assistance. Verified by JP. Completed by Mirjana	Day Porter	12/13/2002	0
14323	12130202	028-LK	12/13/2002	1	Rm 135	Lsa jensen	Leak in the room	There is a leak in the room and water is accumulating on the floor. Please have someone investigate and clean up water. Thanks	Problem has been misreported. It was an dry ink spill by the staf that need janitorial assistance. Verified by JP. Completed by Mirjana	Day Porter	12/13/2002	0
14328	12160201	028-LK	12/16/2002	6	South Side	Nadene Carpenter	Curtian Wall leak	Please investigate water leak in cubicle 84 on the 6th floor, insulation is also falling for ceiling tile. Entire South Side.Thanks	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Winstead, Leland	12/17/2002	0
14329	12160202	028-LK	12/16/2002	7	Cubical 03 and 70	Nadene Carpenter	Curtain wall leak	Please investigate water leak in cubicle 3 on the 7th floor. Thanks	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Winstead, Leland	12/17/2002	0
14330	12160209	028-LK	12/16/2002	17	K-18	Roberta Comell	Curtain wall leak	Please investigate water leak near pillar K-18 on the 17th floor. Water is entering building through window sills and is on the floor. Thanks	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Tackitt, Robert	12/16/2002	0
14331	12160203	028-LK	12/16/2002	2	K-18 cube 12	Carol Heale	Curtain wall leak	There is water leaking by the window and water is on the floor all ready in the work station.	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Tackitt, Robert	12/16/2002	0
14332	12160211	028-LK	12/16/2002	18	Rm 1821	Nancy Macintosh	Building leak	Water is leaking on her computer and printer.	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Mymka, Bentley	12/16/2002	0
14333	12160204	028-LK	12/16/2002	20	K-18	Octavio Lee	Curtain wall leak	There is water puddle by the window (4ft wide) bu K18.	Vacuumed and placed absorbants.	Tackitt, Robert	12/19/2002	1
14334	12160212	028-LK	12/16/2002	15	South side	Philip Spielman	Water leak	Please investigate water leak on south side of the 15th floor. Water is leaking on files. Thanks	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Winstead, Leland	12/20/2002	0
14337	12160205	028-LK	12/16/2002	16	K-20	Lori Mayoya	Curtain wall leak	There is water leak on window seale by K20 - water on the floor..	Pulled ceiling tiles. Placed absorbant pads.	Tackitt, Robert	12/19/2002	2
14339	12160207	028-LK	12/16/2002	2	Rm 208	Carol Heale	Building leak	There is water leaking in the coding room and some is on the floor.	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Mymka, Bentley	12/20/2002	0
14340	12160208	028-LK	12/16/2002	11	South side	Richar DaPrato	Curtain wall leak	There is water leaking in entire south side of filing room (by the window).	Pulled ceiling tiles. Placed absorbant pads.	Tackitt, Robert	12/20/2002	2.5
14341	12160210	028-LK	12/16/2002	10	Cube 008 by SE Window	Rudy Mendez	Curtain wall leak	There is water in work station, they had to move some files.	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Tackitt, Robert	12/20/2002	2

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
14342	12160215	028-LK	12/16/2002	22	Rm 2228 near N-22	Enily Santone	Building leak	The roof is leaking making a puddle on the floor.	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Mymka, Bentley	12/19/2002	2
14344	12160218	028-LK	12/16/2002	9	K-19	Andie Crane	Curtain wall leak	The ceiling is dripping down the window to the window sill in cubicle 50 by column K-19. Thanks, Andie	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Winstead, Leland	12/13/2002	0
14345	12160216	028-LK	12/16/2002	7	M-18 and K-19 cubes 003 and 70	Larry Michelli	Curtain wall leak	There are two areas on the 7th floor where the ceiling tiles are wet enough that they may give way. both are over pc's. Could we have some plastic coverings for cubicle 003 (Near M-18) and cubicle 70 (K-19). Thank You.	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Winstead, Leland	12/17/2002	0
14346	12160217	028-LK	12/16/2002	18	K-20 and K-21	caroline Disney	Curtain wall leak	THE WINDOWS ALONG THE SOUTH WALL ARE LEAKING WATER FROM THE RAIN.	Replaced some old pads with new ones Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Tackitt, Robert	12/20/2002	1.5
14348	12160219	028-LK	12/16/2002	3	Rm 327 between cubes 90 and 104	Mary Weatherhead	Curtain wall leak	Water leakage from ceiling, tile appears to be falling. Also several other spots in area might need attention.	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Tackitt, Robert	12/13/2002	0
14349	12160220	028-LK	12/16/2002	3	Rm 308	Shirley Young	Curtain wall leak	Ceiling tiles by the south windows are leaking in Room 308 and 309. The rain water has been seeping in every year when the wind is blowing hard while it rains.	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Mymka, Bentley	12/13/2002	0
14350	12160221	028-LK	12/16/2002	2	J-23, K-23,K-22	Carol Heale	Building leak	Ceiling is leaking near J-23, K-23 and K-22. Also is leaking by the back door and ramp on 2nd floor.	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Winstead, Leland	12/13/2002	0
14351	12160222	028-LK	12/16/2002	14	Rm 1407	Wanda Joseph	Building leak	We have water leakage in the following areas on the 14 th floor: The ceiling above the windows on the entire south wall between K-22 and K-18. The carpet outside of cubicle 063 at column K-22. The carpet in cubicle 046 near column K-20. Thanks	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Winstead, Leland	12/13/2002	0
14354	12160225	028-LK	12/16/2002	14	K-18 cube 009	Tommy Cornelius	Curtain wall leak	Wet carpet due to leaky window sill. Water spot is on the carpet. East window near K-18.	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage.	Tackitt, Robert	1/3/2003	0
14356	12160227	028-LK	12/16/2002	21	Rm 2103 cube 003	Katie Newton	Curtain wall leak	There's water and wet paper, pc, etc. all over in Room 2103. Also, there is a water leak in cubicle 003 just outside and to the left (In the corner) of room 2103. Both on the 21st floor. Thank you.	rolled up visqueen and installed new ceiling tile. #003/ Replaced missing tile in office.	Tackitt, Robert	12/17/2002	1
14358	12160229	028-LK	12/16/2002	22	Rm 2225	Caryn Perry	Building water leak	Water leak in ceiling - looks like it is drying now. The spot is right next to a light fixture in the middle of the room.	Responded to call. Removed ceiling tiles as required. Placed absorbant pads or socks as required to mitigate damage from leakage. vacuumed floors added absorbenys and placed can underneath leak	Tackitt, Robert	12/13/2002	0
14366	12170206	028-LK	12/17/2002	19	South side	September Hope	Wet ceiling tiles near falling	On the southside of the 19th floor (semi close to southwest corner) along the windows, there are 6 very wet ceiling tiles. One is above cubicle 008 and the employee is very concern the wet tile colapsing. Please check check on these tiles ASAP. Thank you.	Replaced three ceiling tiles	Winstead, Leland	12/17/2002	2
14376		028-LK	12/17/2002	ALL	Various floors	Jpiotrowski,Rtackitt	Replace pads, ceiling tiles through out.		Replacing pads installing dryers in areas through out the floors	Tackitt, Robert	12/18/2002	7.5
14383		028-LK	12/17/2002	22	2238	Dave Bulmer	Remove collapsing ceiling tiles.		Removed collapsing ceiling tiles.	Mymka, Bentley	12/17/2002	0.5
14397	12190201	028-LK	12/19/2002	16	Near K-20	Jamie Marjonovich	Replace ceiling tile	The ceiling tile above her cubicle has been taken out due to water damage. She would like it replaced. Also, she cannot close her blinds due to water pads along the window cill. Thank you.	Replaced the absorbant pads. She is satisfied with the arrangement, especially with the impending storm.	Mymka, Bentley	12/20/2002	0.5
14398		028-LK	12/19/2002	18	18th floorSE corner		take tile out before collapse		Extracted and threw away wet tiles,folded fiber glass back.	Tackitt, Robert	12/18/2002	1.5
14550	01130201	028-MWM	1/13/2003	4	K-22	Pauline Hess	Leak from light fixture	There is a leak coming from the light fixture above. Please investigate. Thanks	Bentley and I found problem, and stopped leak.	Tackitt, Robert	1/14/2003	3
14557	01130308	028-LK	1/13/2003	7	K-18, K-21 cubes 041 and 065	L. Micheli	Replace damaged ceiling tiles	Two new leaks appeared in the ceiling tiles above these cubicles today. The one above cubicle 065 is the largest, and that tile should be repalced before it falls.	replaced four ciling tiles and inspected area above tiles for leaks noticed corrosion on ball valve above cubicle 65 K-21	Winstead, Leland	1/15/2003	2

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	comdate	hours
14560	01130311	028-LK	1/13/2003	4	K-18	Roger Nunez	Replace ceiling tiles	Ceiling tiles need to be replaced in two areas of the General Fund Unit. One area is above cubicle 102, next to a air vent, column K-18 and the window directly East of cubicle 102. The other area is cubicle 129 above the South window, South of column K-19. The water spots on the tiles have increased over the weekend and need to be replaced. Thanks	Found VAV hoses to be leaking. Replaced the hoses to correct leakage and the ceiling tiles as needed.	Tackitt, Robert	1/14/2003	2
14563	01130314	028-LK	1/13/2003	2	K-18	Carol heale	Leaks	New Leak near K-18 developed in ceiling tile near a sprinkler head. It is also right next to a thermostat and the leak is expanding.	checked leaks none present at this time replaced two ceiling tiles	Winstead, Leland	1/16/2003	1.5
14563	01130314	028-LK	1/13/2003	2	K-18	Carol heale	Leaks	New Leak near K-18 developed in ceiling tile near a sprinkler head. It is also right next to a thermostat and the leak is expanding.	checked leaks none present at this time replaced two ceiling tiles	Winstead, Leland	1/16/2003	1.5
14564	01130315	028-LK	1/13/2003	6	K-22 Cube 63	Nancy Chambers	Replace ceiling tile	The ceiling tile above cubicle #063 is leaking again. Please check to see what is causing this leakage and replace the tile. It looks as though the tile is ready to burst from the amount of water saturating it. I have advised the employees lead to ask her to sit elsewhere when she arrives so the tile does not burst while she is under it. Thanks. ***** Please trim insulation if it reached into the trough. JP	replaced ceiling tile, and tried to find leak, but was unable to at that time. The leak had subsided. Will continue to watch. 01/16/03	Tackitt, Robert	1/13/2003	1
14619	01210301	028-PLREP	1/21/2003	4	k-18 CUBE 102	Lily Poon	Leak from the ceiling	4TH FLOOR LEAKING & FAST DRIPPING FROM CEILING LIGHT FIXTURE DIRECTLY ABOVE CUBICLE 102. EMPLOYEE WAS INSTRUCTED TO MOVE PAPERS, ETC. TO ANOTHER CUBICLE AS CEILING TILE COULD COLLAPSE.. CARPET IN CUBICLE AND IN AISLEWAY DIRECTLY OUTSIDE CUBICLE IS TOTALLY SATURATED.	Capped off leak and vacuumed water, and broken tiles.	Tackitt, Robert	1/21/2003	3
14880	02110309	028-LK	2/11/2003	22	Rm 2332	Michelle Chehak	Remove/ tack in plastic sheeting	Jerry P. - this is the item that we discussed by phone at 4:50 p.m. for attention on and not before Thursday morning. IF FEASIBLE and IT IS NOT RAINING, roll up/back plastic sheeting from ceiling which is protecting law library in Conference Room. and replacing accoustic ceiling tiles if available. This is a temporary clean-up request during a short tour by Board Member Bill Leonard. Plastic sheeting should be replaced later in the day for continuing rain expected on the following weekend.	I installed and fitted four ceiling tiles and plastic is above ceiling for quick reinstall. 2/14/03 reinstalled plastic for possible rain this weekend	Winstead, Leland	2/13/2003	3
14896		028-LK	2/14/2003	22	N-18	Bentley, Mymka	install drain canvas above ceiling		installed canvas above ceiling tiles in area of numerous leaks installed drain hose to tub	Winstead, Leland	2/14/2003	3
14906	02190301	028-LK	2/19/2003	24	Rm 2418	Bonnie Bataglia	Wet ceiling tiles, water dripping	24TH FLOOR, ROOM 2418 - CEILING TILES ARE WET & THEY CAN HEAR WATER DRIPPING. LEAK IS ON INTERIOR (TOWARDS HALLWAY) SIDE OF PRIVATE OFFICE.	Roof has some holes in tiles and will be patched when rain stops. 2/20/03 Replaced ceiling tile 3/12/03 patched several small holes in roof caulked	Winstead, Leland	2/20/2003	2.5
14929		028-LK	2/20/2003	16	by K-20	John Duarte	Replace missing ceiling tiles	there are a couple of ceiling tiles on the south wall of > the 16th floor (near pillar K-20) that were removed to dry out from some > leaks during the big storm a couple of months ago. However, they were > never put back down and the fiberglass insulation particles are falling > into the cubicles. The tiles are still in the ceiling, so they just need > to be put back in the tracks.	Completed as required	Tackitt, Robert	2/21/2003	1
15179	03190303	028-MWM	3/19/2003	22	Rm. 2225	Caryn Perry	Leak from the ceiling	The ceiling tiles that were just replaced in the reception part of Dade's office in room 2225 has leak marks again. Can we get this checked out and replaced again if possible.	Investigation finds this to be leakage from 23rd floor balcony due to recent rains. All involved agreed to wait until spring to change these tiles.	Mymka, Bentley	3/19/2003	0.5
15242		028-MWM	3/26/2003	GAR	3rd fl mechanical		Leak still happening by boiler		Checked on 03/26/03 Couldn't find it 03/27/03 couldn't find it source. O.k. We found the source, but not why, until our god, Jerry Piotrowski, found our problem. The boiler seems to be working fine, and the relief valve too.	Tackitt, Robert	3/28/2003	10.5
15278		028-PLREP	4/1/2003	PH	North side, roof	Sean of 20/20	Leaking hose bib.		Replaced the hose bib.	Mymka, Bentley	4/1/2003	0.5
15283		028-LK	4/2/2003	2	Braek Room 214	Mirjana Bilaver	Repair broken lock on paper towel dispensr	The paper towel dispenser had a lock that was different from the others and Mirjana had a key to open it. Now the dispenser is taped closed and can not be refilled.	Replaced the lock.	Mymka, Bentley	4/2/2003	0.5

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wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
15340	04090302	028-INSTH	4/9/2003	14	Rm 1406	Wanda joseph	Leak from the ceiling	It's been reported that there is water leaking from a light fixture in room 1406. The water is dripping down on the table in room 1406. ***** Leak from InstaHot from Brakroom on 15th floor. JP	Insta hot was leaking on the 15th floor break room, Changed out the water heater, and tightened fittings.	Tackitt, Robert	4/9/2003	2.5
15354	04100303	028-WMW	4/10/2003	22	Rm 2228	Gerald Kitt	Leak mark on the ceiling	The ceiling tile in quiet room has new leak mark. Can we have this checked out and replaced? Thank you.	Removed and cut new ceiling tiles.	Tackitt, Robert	4/23/2003	2
15448	04240306	028-LK	4/24/2003	11	K-18	Richard DaPrato	Leak from the ceiling	There is a leak coming from the ceiling just south of K-18. Please check on this ASAP. Thank you	Checked leak small 3 inch diameter also checked throughout floor and did not find any more leaks.	Winstead, Leland	4/24/2003	1
15448	04240306	028-LK	4/24/2003	11	K-18	Richard DaPrato	Leak from the ceiling	There is a leak coming from the ceiling just south of K-18. Please check on this ASAP. Thank you	Checked leak small 3 inch diameter also checked throughout floor and did not find any more leaks.	Winstead, Leland	4/24/2003	1
15531	05050305	028-PLREP	5/5/2003	9	Men's restroom	Andie Crane	Leak from the pipe	The toilet in the middle stall of the men's restroom, has water leaking from the pipe. Please have one of the engineers check on this problem. Thanks, Andie	Changed vent gasket and flush valve assembly.	Tackitt, Robert	5/9/2003	2.5
15678		028-LK	5/23/2003	22	NW area	Dave Bulmer	Remove leak patrol equipment.		Removed visqueen, fan, hopper, pads and replaced the ceiling tiles.	Mymka, Bentley	5/23/2003	1
15766		028-LK	6/5/2003	22	Entire floor	Piotrowski	Rem0ve leaks related equipment	From all areas. Replace MISSING and DISTORTED ceiling tiles	Removed all equipment related to leaks, and replaced all ceiling tiles.	Tackitt, Robert	6/5/2003	3
16050		449736	7/16/2003	14	14th floor, south interior hallway	Tenents	Carpet being tripped over. Please fix		Two spots in carpet where it was sticking up, needed re-gluing.	Tackitt, Robert	7/15/2003	3
16235	08060303	028-JAN	8/6/2003	16	Entire floor	Rose Johansen	Clean carpet	Carpet Cleaning Request - Health Issue All carpets on "entire 16th floor" are very soiled and need immediate cleaning. Most of the dirt appears to be caused by daily foot traffic, equipment carts, etc. NOTE: There are many spill spots caused by coffee and drinks, too. Program Planning Manager, Charlotte Paliani, is now concerned with the carpet conditions. As an allergy sufferer myself, I'm personally concerned at the extent of dirt buildup which can pose real health problems for many staff. Thank you for your immediate attention to this matter.	Completed .	Janitors	8/13/2003	0
16377	08250303	028-JAN	8/25/2003	16	Rm 1619 N-22	Ida Diaz	Clean cofee spill	Carpet Cleaning Request - For Charlotte Paliani's office (room 1619) Please send someone to clean spill spot caused by coffee or drinks in Charlotte Paliani's office. Thank you for your immediate attention to this matter.	Completed by the night crew in a quick and professional manner.	Janitors	8/25/2003	0
16394	08260311	028-JAN	8/26/2003	15	N-20 and M-18	Lois Thomas	Clean carpet	Carpet in cubicle #139, near pillar N-20 is soiled. Employee became sick at work and got sick on the carpet. Please schedule this for cleaning. Carpet in front of doorway to cubicle #47, near pillar #M-18 is soiled. Looks like a beverage spill. Please schedule this for cleaning. Thank you.	Completed by Janitorial Crew	Janitors	8/26/2003	0
16468		461937	9/4/2003	PH	Shop	Michael Watkins	Repair Carpet Extractor	Carpet cleaner, US Products, HHP-300	09/04/03 Troubleshooting found bad float switch. Ordered a new one. 09/11/03 Replaced the float switch.	Mymka, Bentley	9/11/2003	1
16523	09110301	463913	9/11/2003	9	M-22 cube 93	Andie Crane	Leak from the ceiling	9TH FLOOR, CEILING ABOVE CUBICLE 93 NEAR PILLAR M 22 WATER IS LEAKING FROM CEILING AND THEY PUT A BUCKET UNDER IT TO CATCH WATER. I ASKED THEM TO MOVE ANY COMPUTER EQUIPMENT OR OTHER ITEMS AS NEEDED SO IT WOULDN'T BE DAMAGED BY THE WATER. PLEASE INVESTIGATE AND RESOLVE AS NEEDED. THANK YOU.	This turned out to be related to another work order, that has already been taken care of. A leak in 1004 break room.	Tackitt, Robert	9/19/2003	1.5
16609	09220309	028-JAN	9/22/2003	3	Rm 311 cube 136	Jodi Traversaro	Clean carpet - stain	Carpet Cleaning by cubicle 136. Brown liquid was spilled in various patterns between the back door of training room 313 and cubicle 136.	Completed by Janitorial Crew	Janitors	9/25/2003	0
16835		473248	10/16/2003	14	14th Floor West hallway	Tenent	Carpet sticking up		Glued down about 4-5 tiles of carpet that was sticking up.	Tackitt, Robert	10/15/2003	2
16933		475812	10/28/2003	GAR	domestic pump room 1st floor 4th street		leak on tubing domestic pump #1		repaired leak	Winstead, Leland	10/28/2003	3
17223	12020302	028-JAN	12/2/2003	15	L-18 and M-18	Lois Thomas	Spot clean carpet	Carpet in cubicle #65 near pillar M-18 has large Pepsi spill stain. Located on 15th floor. Carpet in cubicle #51 near pillar L-18 has large tea spill stain. Located on 15th floor..	Completed by Bruce	Janitors	12/3/2003	0
17435	12260302	493008	12/26/2003	22	K-20	Celeste Lavrigata	Leak from the ceiling	There appears to be a new water leak coming from the ceiling near K-20. Please check on this ASAP. Thank you	Replaced tile and marked with blue tape. Leak is coming from drain on 23rd floor balcony.	Winstead, Leland	12/26/2003	1

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
17484	12290304	028-CE	12/29/2003	24	Outside 2429	Pat Hudgins	Building leak due to rain	Leak in ceiling. Please investigate and repair as necessary. Thanks	Combined with WO # 12290405	Piotrowski, Jerry	12/29/2003	0
17496	01060407	496756	1/6/2004	19	Rm 1917	Barbar Miller	Leak form the ceiling	Leak in the middle of the ceiling in Room 1917 on the 19th Floor. Please handle. Thanks	Replaced the Ultra-Hot heater in the Breakroom above.	Mymka, Bentley	1/6/2004	2
17515	01070402	497178	1/7/2004	24	Just outside Rm 2429	Pat Hudgins	Leak from the ceiling	24TH FLOOR, CEILING JUST OUTSIDE OFFICE 2429 HAD A LEAK LAST WEEK AND ENGINEERS PUT PLASTIC UP. APPARENTLY PLASTIC OR SOMETHING SHIFTED LAST NIGHT AND LISA PARKERS DESK GOT WET. PLEASE ADJUST PLASTIC OR WHATEVER IS NEEDED. THANK YOU.	Re-hung the visqueen sculpture.	Mymka, Bentley	1/15/2004	0.5
17654	01230407	502115	1/23/2004	7	N-22 cube 110	Diana Oldfield	Carpet problem - obstruction	Outside of Cubicle 110 (nearest N-22) there is an obstruction with the rug as it appears 'balled' and lifts up in such a way that it is causing employees to trip if they walk over it unnoticed. One employee stated that he has attempted to 'stomp' on it several times hoping that it will flatten out, but this does not seem to work. Since this appears to be a possible hazard, please repair ASAP. ***** It is a lifted seam due to movement of partition. On the outside - marked will yellow sticker at the base of partition. Will take a lift by dolly cart to relieve stress and it should be able to flatten.JP	Placed carpet to it's original position and re-glued.	Mymka, Bentley	1/26/2004	1
17693	01290403	028-JAN	1/29/2004	22	Room 2225	Caryn Perry	Carpet Cleaning	Spot cleaning needed in Administration Departments office (room 2225). There is a trail of spots from the door to the cubies. Thank you	Completed by Bruce	Janitors	1/29/2004	0
17828	02190401	509502	2/19/2004	2	J-19, K-18, M-18 AND N-18	Kathy Stringer	Leak from the ceiling	2ND FLOOR - CEILING IS LEAKING AT K-18, BUCKET PLACED UNDER LEAK AND EMPLOYEE WAS RELOCATED. CEILING TILES ARE ALSO WET IN CORNER NEAR J-19. COLD TEMPERATURE COMPLAINTS OF 67.9 AND 68.0 BETWEEN COLUMNS M-18 AND N-18. THE ENGINEER, WAYNE, EXPLAINED BOILERS WERE OFF AND HAD TO BE RESTARTED THIS MORNING, THIS CAUSED LEAKS AND COLD TEMPERATURES. WAYNE SAID HE WOULD CHECK THE DRIPPING LEAK AT K-18. I REPORTED BACK TO CASHIER SUPERVISOR, KATHY STRINGER, AS TO CAUSE OF PROBLEMS AND THAT THEY ARE BEING TAKEN CARE OF. THANK YOU. D. MEROW	replaced hoses to vav box oaes #4 and replaced two ceiling tiles added absorbent pads to wett areas. Two more sets of hoses still need to be replaced. 2/20/04 replaced another set of hoses to vav box oane #1 and also replaced 6 ceiling tiles On the morning of 02/19/04 boilers were off and that caused a lot of areas to be cold boiler was reset and running.	Winstead, Leland	2/20/2004	8
17844	02200403	509983	2/20/2004	7	K-21,22 cube 064	Diana Oldfield	Leak in the ceiling	CEILING TILE OVER CUBICLE 064 (BETWEEN COLUMNS K-21 AND K-22) SEEMS TO HAVE ABSORBED A GREAT DEAL OF MOISTURE AND APPEARS TO BE IN DANGER OF FALLING. IT APPEARS THAT THERE IS A LEAK OF SOME SORT AND MAY WANT TO CHECK ASAP. ALSO, EMPLOYEE'S SUPERVISOR MENTIONED THAT AN ENGINEER WAS IN THAT AREA LAST WEEK, IF THAT HELPS AT ALL. ***** Looks serously bowed. Apparent VAV box leakJP	Replaced VAV 7-5 Hoses. VAV # 701OASW	Mymka, Bentley	2/20/2004	2
17849	02200408	510333	2/20/2004	11	N-22	Richard DaPrato	Leak from the ceiling	There's a leak coming from the ceiling at or near Pillar N22 on the 11th Floor. The water seepage is dripping to the floor. It has been dripping yet it hasn't been raining. ***** Realted to balocny washing above. Please put coat of Neoguard (left from garage project) around the drain. Note: clean surface is required for proper adhesion. JP	03/24/04 Cleaned the surface & dried with compressed air. Applied NeoGaurd. leaking. 05/28/04 Finally received the new Neo-Guard. Re-cleaned and applied new Neo-Guard. 06/01/04 Checked condition, failed, began re-cleaning. 06/24/04 Removed failed Neo-Guard, re-applied "new" product. 09/15/04 Verified all is well and clean up of area.	Mymka, Bentley	9/15/2004	11
17888	02250411	511434	2/25/2004	4	K-19	Sandi Kenedy	Leak from the ceiling	4TH FLOOR, NEXT TO COLUMN K-19 A NEW WET SPOT HAS APPEARED AND IT IS ABOUT THE SIZE OF A SILVER DOLLAR (MAYBE 1 1/2 INCHES IN DIAMETER). PLEASE INVESTIGATE. THANK YOU. ***** From location sounds like a VAV leak. JP	Replaced the hoses on VAV Box 402OAS and three ceiling tiles, cut to fit as needed.	Mymka, Bentley	3/17/2004	2.5

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
18032	03150404	517292	3/15/2004	7	South of K-19	Diana Oldfield	Leak (?) from the ceiling	WE HAVE JUST NOTICED THAT A CEILING TILE ON THE SOUTHSIDE OF COLUMN K-19 IS EXTREMELY DISCOLORED. IT APPEARS THAT THERE HAS BEEN A SIGNIFICANT LEAK OF SOME SORT.	Removed old stained ceiling tile, and cut a new one. There were two leaks above the tiles, on the hose, and the shut off valve. I replaced the hose, However I didn't discover the leak in the shut off valve until later, when I could see moisture forming around the bottom of the valve. After taking off valve handle, I tightened the packing nut, on top of valve. That seems to do the trick. Cleaned up, and, installed tile back, and looks good at this time.	Tackitt, Robert	3/17/2004	3.5
18306	04260405	028-JAN	4/26/2004	16	K-18	Rose Johansen	Vacuum/Spot clean carpet	Carpet - Vacuuming/Spot Cleaning, 16th floor, southeast section. Specific areas are: 1. Work Station #083 - vacuum floor. 2. Work Station #030 -vacuum floor and clean spots on carpet. 3. Work Station #53 - vacuum floor and clean spots on carpet. 4. Work Station #033 - vacuum floor. Thank You	Completed by Bruce	Janitors	4/26/2004	0
18896	07210404	028-JAN	7/21/2004	20	see below	Anna Snowden	Clean carpet	Carpets in various areas and cubicles in the Timber Tax Section are in need of cleaning. Cubicles 82, 83, 84, 86, 88, 89, 92 and 93 (Northside by window). June Scott's cubicle (first cubicle upon entering Room 2002), walkway after entering Room 2002, Room 2011, area near Pillar N-20 by laser printer. Cubicles 82 thru 93 are facing the Wells Fargo Building.	Completed by JR	Janitors	7/22/2004	0
19112	08230402	568315	8/23/2004	4	Near N-20	LisaBell	Leak from the ceiling.	Please investigate and repair as necessary, leak coming from above ceiling tile near pillar K-20. Thanks	Found condensate drain from Liebert Unit #1 plugged and overflowing. Cleared drain and vacuumed the puddle. Returned to the 4th Floor to replace the wet ceiling tiles.	Mymka, Bentley	8/23/2004	3
19542	10220422	590287	10/20/2004	21	K-18 cube 003 and rm 2103	Laura SooHoo	Leak caused by rain 10/20/04	Water leaking into office on South East corners of building, 21st floor. Ceiling tiles are wet. The leak in cube 003 started yesterday, 10/19/04. The tile looks very wet, and there is a small amount of water on the floor. The leak in office #2103 (Deputy Director's office) showed up this morning 10/20/04. At this point, water has not dripped from that tile.	checked all tiles and there is no threat of falling, and just a little discoloration.	Tackitt, Robert	10/21/2004	0.5
19605	10260405	589608	10/26/2004	11	N-22	Bill Remitz	Leak from the ceiling	11TH FLOOR, CEILING IS LEAKING NEAR COLMUN N-22. WATER IS DRIPPING TO FLOOR AND GETTING CARPET WET ALSO.	replaced 4 ceiling tile it appears drains were leaking from storm I checked hot water line since it was damp I checked upstream and downstream on the hot water line and it is dry so it appears that the drain line leaked on to the hot water line.	Winstead, Leland	10/26/2004	2
20154		616167	1/8/2005	ALL	upper floor south east exterior		leak check of ceilings and windows	check primarily 22nd floor , 18th ETC.	checked for leaks none found	Winstead, Leland	1/8/2005	3
20563	03010512	635122	3/1/2005	22	22nd Floor- hallway	Terri Elliot	Leak in Day porters closet.	Possible water leak in hallway near breakroom. Carpet tiles are soppy wet.	Repaired faucet in Janitorial Room	Tackitt, Robert	3/1/2005	1
20600		637789	3/7/2005	GAR	Domestic pump room.	bmyka	Leakage on the pump control line.		Replaced a section of copper control line.	Mymka, Bentley	3/7/2005	2.5
20614	03080502	028-JAN	3/8/2005	19	k-20 cube 021-00	Matt Spagnolo	Spot-clean carpet	Carpet needs to be cleaned (not vacuumed) . Soda was spilled and the carpet is sticky.	Completed by Bruce	Janitors	3/14/2005	0
20621	03080508	638888	3/8/2005	5	Rm 519	Garrett Dong	Leak from the ceiling	Please have someone check the ceiling above Cubicle #56 in Room 519. The employee has reported water leaking from the ceiling on to the carpet in his cube. Thank you.	Secured valves, and cleaned up mess.03/08/05 03/09/05 Took old hoses and replaced with new ones, turned valves back on. Took out all buckets that were full of water and dumped. Unit is back in service.	Tackitt, Robert	3/9/2005	2.5
20622	03080509	638887	3/8/2005	2	K-22 cube 36	Ken Silva	Leak from the ceiling	Ceiling is leaking above cubicle 036. Tile is starting to bow and liquid is dripping down into work station. Please repair.	Secured lines from valves, installed new flex lines, and new ceiling tiles.	Tackitt, Robert	3/8/2005	2.5
20651	03110503	640367	3/11/2005	7	K-19	Diana Oldfield	Leak in the ceiling	COLUMN K-19 CEILING TILE THAT APPEARS TO BE FULL OF LIQUID. TILE IS EXTENDED. NEEDS IMMEDIATE ATTENTION, PLEASE!	Shut valves off replaced hoses, turned valves back on, replaced ceiling tile, Cleaned up mess. No leaks at this time.	Tackitt, Robert	3/11/2005	2
20683	03160506	641335	3/16/2005	6	K-21 cube 63	Garrett Dong	leak from the ceiling	Per staff member, I just wanted to let you know that we're having the leakage problems above cubicle 063 again. This is the one that is caused by the condensation from the pipes during warm weather, so we're starting to have problems again. The employee's manager is concerned that state equipment will be damaged if this problem isn't corrected. Please have someone fix the leak above cube #63. Thank you.	replaced two ceiling tiles and set of hot water hoses	Winstead, Leland	3/18/2005	3
20733		642370	3/22/2005	ALL	All areas		leaks from rain		replaced tiles and taped up visquene	Winstead, Leland	3/22/2005	3
20747		643319	3/23/2005	ALL	All Floors	Rtackitt	Leaks from rain check.		Addressed leaks as checked floors. Changed Plastic, emptied buckets, Put more pads on window areas, and floor where needed.	Tackitt, Robert	3/23/2005	4.5

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
20866	04080506	649981	4/8/2005	6	K-21 cube 63	Garrett Dong	Leak from the ceiling	The ceiling above cubicle #63 is leaking again. A work order was submitted for this problem on 3/14/05 and a maintenance worker claimed that he had fixed the problem, but the ceiling has begun to leak again. Please have someone determine what is causing the leak and fix it. Thank you.	Replaced faulty "New" VAV Box Heater hose.	Mymka, Bentley	4/8/2005	2
20917	04140509	652859	4/14/2005	4	Next to L-22	John Duarte	leak from door closer (?)PART ON ORDER	There is oil dripping from the door closure and onto the carpet. Please have someone fixed this problem asap. The door is next to L-22 on the westside of the floor. Thank you	Wrestled with a couple of bad door closers, and finally got one that works. Installed. It works fine at this time.	Tackitt, Robert	4/15/2005	3
20988		654084	4/24/2005	GAR	Generator room	security	leak from generator	4 am call out	I responded and checked it was not the generator room but the fire pump room, the packing was leaking and I tightened same. I swepted the floor of excess water and all appears ok at this time.	Winstead, Leland	4/24/2005	4
21032		656726	4/29/2005	14	14th floor west all hallway	Rtackitt	Carpet sticking up	I tripped over a piece of carpet sticking up and noticed a couple of places where it could cause problems.	Trimmed and reglued back in place.	Tackitt, Robert	4/28/2005	1
21295		672908	6/8/2005	GAR	3rd Floor Mechanical Room	Staff	Leak, water on the floor.		Found hose bib to be leaking. Repaired and cleaned up.	Mymka, Bentley	6/8/2005	3
21503	06280501	MAXIMO	6/28/2005	8	cubicle 171 & 172	Marilee Witt	carpet cleaning	Please have someone spot clean the carpet area inside the two adjoining cubicles (171 & 172). The carpet is dirty and needs cleaning. Thank you.	Completed by Bruce Wilson.	Janitors	6/28/2005	0
21519		678371	6/30/2005	16	South Side	J.Piotrowski	Leak Mitigation Testing		Remove insulation from drain trough.	Mymka, Bentley	6/27/2005	2
21709	07260504	690489	7/26/2005	9	Breakroom #910	Brian Toyama	Leaking UltraHot	The hot water unit under the sink is leaking (Break Room 910). I unplugged the unit already, but it appears that anytime you turn on the water, it leaks through the unit under the sink. Currently we put a sign over the sink not to use	Changed out a fairly new hotwater heater, with another new one. Also, The bonnet on faucet was leaking. Replaced O-rings. All is working well at this time.	Tackitt, Robert	7/28/2005	2
21724	07270504	691531	7/27/2005	4	k-22, near cubicle 135	Michelle Dong	Tighten Window Gasket.	Window gasket is loose. Please secure. Thanks	Tightened Window Gasket.	Mymka, Bentley	7/30/2005	0.5
22062		706096	9/1/2005	1	lobby		carpet damaged		repaired carpet	Winstead, Leland	9/3/2005	1
22068	09010506	706093	9/1/2005	22	RM 2232, N-20	Emily Santone	Repair Carpet	Carpet is ripped in cubicle 30 and needs to be repaired or it may become a safety issue. Thank you	large tear in carpet found match in rm 156 cut out 2foot by 1 foot piece and cut trim and put into place.	Winstead, Leland	9/3/2005	3
22119		707107	9/7/2005	6	NearO-19	Walk Through	Carpet Patch		Patched Carpet as required.	Mymka, Bentley	9/7/2005	0.5
22129	09070509	028-JAN	9/7/2005	17	See below	Cindy Melahn	carpet cleaning	1)ALL AISLE WAYS OUTSIDE OF ALL CUBICLES NEED CARPET CLEANING FROM K-18 THRU K-22. NORTH/SOUTH/EAST/WEST. Carpet stained last night.	carpet cleaned in area of stain. Complete	Janitors	9/7/2005	0
22281	09220501	712110	9/22/2005	4	South west window	Ryan Rake	Window gasket is loose.	The inside seal of the South West window is falling off. Please replace.	Reglued the gasket back into place.	Mymka, Bentley	9/23/2005	0.5
22325		713622	9/28/2005	23	balcony	Witt, Marilee	GENMAINT EXTERIOR WINDOW DAMAGED	window washing lift being utilized to repair windows and inspect same	assisted with lift and rigging moving rig from north south east and west walls.	Winstead, Leland	10/3/2005	10
22369	10030501	028-JAN	10/3/2005	4	K-19 cubes 108 and 111	Sergey Kukuryak	carpet spot cleaning	Please request a spot cleaning of the carpet in the cubicles # 108 and # 111 column # K-19, K-20. Thank you.	done	Janitors	10/28/2005	0
22469	10140506	028-JAN	10/15/2005	22	Room 2215	Celeste Lavrigata	Carpet Cleaning	This is a request to vacuum and spot clean the carpet in Room #2215, located near the southwest corner of floor 22. Thank you, Celeste Lavrigata	completed by bruce w.	Janitors	10/31/2005	0
22495	10180505	723848	10/18/2005	4	Breakroom #415	BERT BACHILLER	Leak under the cabinet.	4TH FLOOR, BREAK ROOM 415 THE SINK IS LEAKING IN THE CABINET UNDERNEATH AND WATER HAS RUN ONTO THE FLOOR. PLEASE INVESTIGATE AND REPAIR. THANK YOU.	replaced insta hot	Winstead, Leland	10/24/2005	2
22562	10240508	028-CEII	10/24/2005	1	multiple	geral kitt	Carpet Cleaning & floor care	Special urgent remedial floor care request GK-#1 +++++ Please provide "auxiliary staff services" to provide immediate janitorial/floor care relief to the following areas: 1) the first floor lobby areas to include cleaning (with possible striping and sealing) of hard surface flooring, 2) spot cleaning (and possible stain protection) of all elevator car carpeting 3) detailed cleaning of all carpeted areas as needed, including cafeteria 4) other unsightly and unhealthy conditions which may exist thanks, gfk		Witt, Marilee	3/16/2006	0
22615	09200504		10/31/2005	16	SW side of 16th floor		spot cleaning	carpet needs to be spot cleaned on SW side of 16th floor (entered late. Work already completed)	completed by night custodians		10/26/2005	0
22748		735108	11/15/2005	1	janitorial closet nr 129		leak from ceiling	hot water line is leaking	I have to constantly removing water with bucket trying to find another valve to isolate section of pipe. Water has stopped leaking sealed on its own	Winstead, Leland	11/19/2005	5.5

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wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	comdate	hours
22773	11160503	028-JAN	11/16/2005	16	room 1602 cube 60 near K18-K22	rose johansen	carpet cleaning	Carpet needs cleaning - 16th floor, southside, window aisle from columns K-18 to K-22. Carpet stains: appears a heavy object (cart?) was rolled length of aisle and left many wheel/drip marks at same time. Thank You	jose mares josh ray	Janitors	3/8/2006	0
23253	12060503	028-JAN	12/8/2005	11	N18-19	kathy stringer	carpet	Carpet in the isles between column N18 & N19 has something spilled looks very nast. It appears it has been this way for a while. Could we please have this area of carpet cleaned.	Done by Bruce	Janitors	12/7/2005	0
23258	12060510	028-JAN	12/8/2005	10	room 1010	catherine walline	carpet	Before Mr. Feletto can move into his new office, the following needs to be done: Thorough spot cleaning and vacuuming of the carpet, both under and around the desk and under and around all furniture in the room.	done by bruce	Janitors	12/7/2005	0
23259	12060516	028-JAN	12/8/2005	21	cubes 16 & 49 room 2102	laura soohoo	carpet	please spot clean the carpet in cubes 16 & 49	done by bruce	Janitors	12/7/2005	0
23441	12220509	748886	12/22/2005	7	cube 164, N-18 Near the Womens Restroom	garrett dong	leak in ceiling	There is a leak in the ceiling above cubicle #164 on the 7th Floor. Please have someone stop the leak. Thanks.	Replaced the failed Ultra-Hot water heater above in Room 807.	Mymka, Bentley	12/23/2005	1
23458	12270503	754281	12/27/2005	2	room 200 cube 123 N18-19	mike churchill	carpet lifting	THE CARPET IN FRONT OF CUBICLE 123 IS LIFTING AND COULD POSE A SAFETY HAZARD. IT IS TEMPORARILY TAPED DOWN.	Carpet was bunching up under cubicle support, The area has been reglued and cubicle support put back into place.	Tackitt, Robert	1/4/2006	1.5
23460	12050509	028-JAN	12/27/2005	14		valerie chapman	carpet	Please have all of the carpet within the Consumer Use Tax Section spot cleaned and vacuumed. This encompasses Cubicles 039 through 150 and the areas outside of the cubicles as well. The nearest pillars include K-18 through K-22, pillar L-22, pillar M-22, and pillars N-20 through N-22. Thank you!	closed	Janitors	10/24/2006	0
23485	12290503	028-JAN	12/29/2005	3		jayne clark	carpets	This request is for cleaning of the stained carpet in the hallway outside of Room 306, as well as the carpet in the EEO Office (Rooms 305, 306 and 307).	d.w.	Janitors	1/17/2006	0
23496	12300507	028-JAN	1/3/2006	16	rm 1602 N18	lindy know	carpet	Please spot clean and vacuum the carpet in front of Cubicle 020 and Cubicle 019 and in the workstation area. Thank you!	don	Janitors	1/23/2006	0
23499	12300510	028-JAN	1/3/2006	16	1611 N18	lindy knox	carpet	Please spot clean and vacuum the carpet in the SUTD Deputy Director's office - Room 1611. Thank you!	maria r.	Janitors	1/23/2006	0
23500	12300511	028-JAN	1/3/2006	20	cubes 96-98	laura bowman	carpets	Please spot clean and vacuum the carpet in cubicles 96, 97 and 98. Thank you	josh ray jose mares	Janitors	3/8/2006	0
23512		753161	1/3/2006	ALL	As needed	Mother Nature	Leak response, January 2006		01/03/06, Responded to the 22nd, 3rd, and Garage areas due to the storm. 01/14/06 Checked areas for leaking. New area leaking even when not raining, from residual water from rain? Not from pipes. 01/19/06 Reported by celeste 22nd fl, south, in aisle way. 01/30/06 I Added visqueen above ceiling tiles and made a spout down to the trash can for any leaks over cubcle near K-20 2/01/06 inspected 12 and 2nd floors for possible permanent leak repairs with contractor. 02/07/06 Checked old leaks cafeteria all dry	Winstead, Leland	1/31/2006	11
23685	01200609	028-JAN	1/20/2006	21	room 2103 K18	kathie newton		Carpet behind desk (approximately 5' x 5' area) is soiled and needs to be shampooed/cleaned. Thank you.	don weatherspoon	Janitors	2/3/2006	0
23688	01200612	028-JAN	1/20/2006	14	interior hallway	pat borden	carpet	Large coffee or hot chocolate spill stain on carpet on the north side of the interior hallway. Needs to be cleaned up..	has since been cleaned	Janitors	10/24/2006	0
23755	01300605	028-JAN	1/31/2006	23	room 2311	gerald kitt	carpets	Please arrange for some special attention to spot-cleaning/shampooing the carpet behind the reception desk in Acting Board Member Betty Yee's office. Since the Board is in session the next two days, please arrange for this to be done on Thursday evening, Feb. 2nd or Friday evening, Feb. 3rd for sure. Thanks, gfk	don weatherspoon	Janitors	1/31/2006	0
23797	02010614	028-JAN	2/1/2006	22	room 2223 cube 48 N21	emily ssantone	carpets	Employee spilled coke on carpet in cubicle 48 and there is a large stain. Could we get the carpet cleaned ASAP. Thanks	josh ray/dan hasey	Janitors	2/22/2006	0
23836	02070602	769092	2/7/2006	21	room 2108	kathie newton	leak	Hot water heater (used, and was installed a few months ago) is leaking under the sink the breakroom. Please have this replaced with new stuff ASAP. Thank you.	replaced insta nhot	Winstead, Leland	2/10/2006	1.5
23842	02070608	028-JAN	2/7/2006	16	room 1602 cube 03 N19	randie henry	carpet	Please spot clean and vacuum the carpet in Cubicle 003. Thank you	dan hasey/josh ray	Janitors	2/22/2006	0
23941		770618	2/17/2006	PH	Penthouse/23rd Floor	Mwitt	assist contractors	Rainbow-mcguiness chin with swing stage safties etc.	Completed as requested.	Witt, Marilee	2/13/2006	8

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
23988	02230609	028-JAN	2/23/2006	7		diana oldfield	carpet	NEED TO HAVE AREA (IN FRONT OF COPIER NEXT TO COLUMN K-20) VACUUMED. TONER FROM THE MACHINCE WAS SPILLED ON THE CARPET. THANKS!	has since been cleaned	Janitors	10/24/2006	0
24001	02270601	772786	2/27/2006	ALL	various	various	leaks	multiple entries for leaks throughout the day; don't close out until tomorrow!!!! 1) 20th floor, K-19, window printer work station between cubicles 19 & 20. I told tenant to move printer so it does not continue to get wet. Bentley notified via radio @ 7:45 a.m. Donna 2) 21st floor - SE Corner, cubicle 3 near K-18, Ceiling tile ready to pop. Gerald called this in. 3) 2206 near K-18, chronic leak area; hose runs into waste basket; Waste basket needs to be emptied ASAP. Donna called Anetria about 8:20 AM. 4) 2238 - chronic leak area, plastic sheeting runs to waste basket. Waste basket has a leak and water is all over the floor. Please replace waste basket ASAP and mop floor. Donna called Anetria about 8:20 AM. 5) Window sill leak in the upper right corner of window. Southside of floor, in workstation 69 near column K-19.	February 27, 2006: 2239, 2208, Emptied buckets as required. 20 @ K-19 Added pads 21 @ K-18 Added pads Room 208, Hung drain tarp and ran hose to a bucket. February 28, Emptied buckets, extracted the carpet and set up the floor fan. March 06, Survey areas of the 22nd floor & room 208, drain buckets, set up pads in 2237. March 13, Survey areas of the 22nd floor & room 208, drain buckets. March 14, Leak patrol.	Mymka, Bentley	3/21/2006	9.5
24065	03030610	028-JAN	3/3/2006	22	rm 2219 K22	celeste lavrigata	carpet care	Could you have the carpet vacuumed and spot cleaned in the Assistant Chief Counsel's office? He is located in Room 2219 (across from column K-22.) There is a large carpet stain located behind his desk, in front of the file cabinets. Thank you.	jose mares josh ray	Janitors	3/6/2006	0
24066	03030611	028-JAN	3/3/2006	22	rm 2241 K18	celeste lavrigata	carpets	We have a new employee scheduled to begin working in the Appeals Division soon. She will occupy Room #2241. The carpet in this office has not been spot cleaned or vacuumed in quite a while and is in need of some attention. Could you have the carpet in this office spot cleaned and vacuumed before March 15th? Thank you.	jose mares	Janitors	3/6/2006	0
24067	03030612	028-JAN	3/3/2006	22		celeste lavrigata	carpet care	Due to the several leaks brought on by the rainstorms over the last two months, there are several large water stains on the carpet that need to be spot cleaned. The following areas are water damaged and/or stained: Area outside office #2237 and #2238; entire corridor between office #2206 and #2216, especially outside cubicles 74 (and 86), 77, 83, 84.	josh ray jose mares	Janitors	3/3/2006	0
24100	03070614	781201	3/7/2006	22	room 2213	gerald kitt	rain maintenance	Thank you Please review Room 2213, south side private office, to insure that insulation, ceiling tiles, etc. are not remaining damp. Also consider placement of a bucket or other catch device until current rains are over. Tenant has placed their regular garbage can on top of a file cabinet, after paperwork has apparently been soaked. thanks, gfk	still wet checked air flow and found vav serving area inop I reset and same should dry out	Winstead, Leland	3/14/2006	3
24156	03150612	028-JAN	3/15/2006	2		steve kohaya	carpet stain	CARPET AT NORTH ENTRYWAY TO 2nd FLOOR has a 2' x 3' STAIN...THAT NEEDS TO BE CLEANED. THANK YOU	jose mares corey denning	Janitors	3/15/2006	0
24271	03290602	792534	3/29/2006	24	2435	audrey eagan	leaky ceiling	There is water dripping from the ceiling in room 2435. Please have DGS check this out asap. Thank you.	Checked ceiling, not leaking at this time, will monitor.	Tackitt, Robert	4/11/2006	0.5
24273	03290605	028-JAN	3/29/2006	2	cube 113 N20	steve kohaya	spot clean	CARPET IN CUBICLE 113 NEEDS TO BE SPOT CLEANED. M+FFIN WAS GROUND INTO CARPET BY CHAIR ROLLERS.	josh ray	Janitors	3/30/2006	0
24285		785678	3/29/2006	11	K-18		leaking ceiling tile		completed	Winstead, Leland	1/30/2006	0.5
24393	04110605	793889	4/11/2006	7	707	heidi campbell	leak	7TH FLOOR, BREAKROOM 707 THE SINK IS LEAKING UNDERNEATH, THEY PUT A COFFEE CAN DOWN TO CATCH WATER, BUT IT OVERFLOWED AND NOW WATER IS EVERYWHERE IN CUPBOARD AND ON THE FLOOR. PLEASE REPAIR LEAKING SINK AND MOP FLOOR. THANK YOU.	replaced instahot and insta hot button	Winstead, Leland	4/17/2006	2
24437	04170605	028-JAN	4/17/2006	4	room 402 cube 44	joyce lee	carpet	Please remove carpet stains in cubicle 044. The cubicle is located near column N-21 next to the interior wall. Thank you	jose mares	Janitors	4/18/2006	0
24484		793322	4/24/2006	10	10th floor, NE	Michael Davis	Leak from VAV Box		Replaced the failed hoses	Mymka, Bentley	4/24/2006	2
24504		797383	4/26/2006	5	rm 516		leak from ceiling		replaced hot water hoses and two ceiling tiles	Winstead, Leland	4/28/2006	2.5

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
24573		800442	5/1/2006	1	1st floor Janitors closet	Mirjana	Leak from ceiling.		Union leaking, lthas been adressed for now, Need to change union. Setting up for draining zoning off floors.Shutting down boilers, etc. Getting parts, draining and baby sitting. Watching leaks in other areas of the floor draining on. Filling system, and burping pipe, to get the air out. 05/09/06	Tackitt, Robert	5/9/2006	22.5
24575		800401	5/1/2006	PH	balcony		window repair project	assist contractors find powewr for lifts trailer etc	assist contractors find powewr for lifts trailer etc PH 23rd floor and garage. 05/17/06 moved swing stage and unloaded 6 pallets of window gaskets for contractors who were unavailable	Winstead, Leland	6/16/2006	7.5
24576		800400	5/1/2006	1	janitor closet nr 129	custodial	leak cominf from hot water pipe		system will have to be drained and coupling replaced. Installed cutain and drain	Winstead, Leland	5/5/2006	10
24971		818946	6/27/2006	1	Cafeteria	Security	Leak from ceiling.		Found MAU pads sagging and allowing the fan to suck in a full steam of water. This loaded the duct and insulation. Opened the ceiling to dry and replaced the pads. 07/06/06, Dry enough, Replaced ceiling tile.	Mymka, Bentley	6/26/2006	2.5
25157		827752	7/20/2006	19	1911		leak from ceiling tile		found leak originated from break room insta hot from above floor baton passed to Rob and he will be replacing insta hot in break room 20th floor	Tackitt, Robert	7/20/2006	2
25225		829960	7/28/2006	PH	Penthouse	Mwitt	Leak in 24th, Check it out.		Flex joint lost seal and leaked, Secured leak and zoned off with valves.	Tackitt, Robert	7/28/2006	4
25302	08070605	028-JAN	8/7/2006	5	512 N19	pauline arndt	spot clean	Carpets are extremely dirty. Several areas have large stains. Following is a list of areas that need special attention: Entry area to Room 512; Work area to the right of entry door behind Cube 124. Main traffic area from Cubes 031 - Cube 001 and Cube 001 - 007.1; Outside Cube 014-018; Cube 001, Cube 014; Cube 018, Service Desk Area, outside cube 040-034, 037-036; 084 - Door to Room 512; Cubes 082, 081, 087 090, 076, 075 073 070; Outside 084, 07, 089, 078, main traffic area outside Room 510. From Post N 19 - Cube 001 traffic area.	Pedro Hernandez Carlos Jenkins	Janitors	8/8/2006	0
25450	08240607	MAXIMO	8/24/2006		elevator #3	john duarte	carpet in elevator	When standing inside the elevator and looking outward towards the elevator lobby, on the left side there is a bubble (rising) in the carpet. Could we have someone repair the carpet asap. Someone could accidently trip over it. Thank you Marilee, I wasn't sure if this was a tranmittal or not.. So I just sent it to you as is! Thanks. Anetria.		Witt, Marilee		0
25511		844710	9/2/2006	1	Fire pump room.	Rtackitt	Leak in drive packing		Slowed but didn't stop leak, Squeegied out fire pump room. Simplex notified for check up. Repacked valve stem.	Tackitt, Robert	9/2/2006	1.5
25656	09210611	028-JAN	9/21/2006	17	Room 1724,	Gay Carlson	Carpet cleaning.	There is a coffee spill in entry way of the reception area and there are all other visable stains in the carpet throughout Room 1724 that we would like removed from the carpet. Thank you	carlos jenkins	Janitors	9/25/2006	0
25699	09280602	3762867	9/28/2006	1	143	sharon torres	leaking pipes	The pipes under the sink in the mailroom are leaking a lot and water sits in the cupboard all the time.	I replaced hot water button	Winstead, Leland	9/29/2006	1.5
25821	10130607	3796730	10/16/2006	22	Room 2219	Celeste Lavrigata	Window Gasket	Could you have someone reattach the portion of the window gasket which is coming loose from one of the windows in Mr. Vest's office? Please note: This is a "punch-out" window and is not part of the curtain wall project.		Mymka, Bentley	10/17/2006	0.5
25937		3824365	10/31/2006	19	K20	Davis, Michael	window seal loose		contractors currently working on these windows	Winstead, Leland	10/30/2006	0.5
25972	11020606	028-JAN	11/2/2006	17	K-18 thru N-22	Judy Tashjian	Carpet Cleaning	From cubicle 003 (Just East of K-18) around to cubicle 090 (N-22) N/S/E/W including all Walk ways and Aisle the carpet needs to be spot cleaned. Also, double check room 1707 for any spots on the carpet and have them removed. Thanks.	Completed by Peter	Janitors	11/7/2006	0
26000		3841687	11/7/2006	1	lobby		leaks from ceiling		possible sprinkler leaks sprinklers taken off line by bentley I investigated same and found they were only the hot water lines for the vav box'es the valves were closed off on both vav box and fire system put back online. 11/07/06 Replaced leaky hose but found coil had leak and hand valve to hot water lines also had leak I again closed off lines and isolated leaks 11/28/06 replaced two more hoses	Winstead, Leland	11/28/2006	5

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
26055	11150602	028-JAN	11/15/2006	11	Rm 1104. cubes 16, 1701, & 30 Col I18, L22. K20 & K22	Sharen McIntosh	Carpet Cleaning	Please shampoo the carpet in Taxpayer Records Unit, #1. in front of the break room on East side just south of L-18; #2. between two files on the south side, just east of K-20, between the file closest to the north wall and the one next to it. #3. Cubicle #1701 on the south side north of K-20. #4. Station #16 on the south wall by the window just south of K-21. #5. Station #30 on west side west of L-22. #6. The open area between K-22 and L-22 on the West side of the building. Thank you.	Completed by James Krause and Pedro Hernandez	Janitors	11/15/2006	0
26061	11150604	028-JAN	11/15/2006	24	Rms 2431 & 2429	Pat lucero	Carpet cleaning	Please spot clean carpet in hallway between Room 2431 and 2429, floor 24. Coffee was accidentally spilled.	Completed by Padero	Janitors	11/15/2006	0
26093	11200609	028-JAN	11/20/2006	4	Cube 68 70 71 Col N-18	George luong	Carpet cleaning	In cubicles 068, 070, and 071, the floor needs to be vacuumed because of the re-structuring of the office space.	Completed by Dan HASEY	Janitors	12/1/2006	0
26138	11280607	028-JAN	11/28/2006	16	Rm 1611 Col N18	Lindy Knox	carpet cleaning	Please spot clean the carpet around the desk chair in the Deputy Director's office, Room 1611. Thank you	Completed by Paedro	Janitors	11/28/2006	0
26152	11290608	028-JAN	11/29/2006	6	Cube 122 Col N22 Rm 1602	Linda Knox	Carpet cleaning	Please spot clean the carpet outside of Cubicle #122 in the walkway. Thank you	Completed by Paedro	Janitors	11/29/2006	0
26186	12040601	028-JAN	12/5/2006	21	cube 15.01 Rm 2102 Col k19	Terry Leung	Carpet cleaning	Please spot clean and vacuum the carpet in cubicle 15.01. Thank you	Completed by Pedro	Janitors	12/5/2006	0
26215	12070604	028-JAN	12/7/2006	5	Rm 512	Pauline Arndt	Carpet cleaning	The following areas need carpet spot cleaned: Room 512 Post N-18 Cube 001, and large spot outside cube 001 Cube 018; Outside cubes 03 and 007; inside room 514; Inside Cubes: 040; outside cube 036; 042; 034; Open aisle between Post 18-19 outside 084; Inside 0079, 078 and 090; inside room 510 Thank you,	Completed by Padro amd J Hammond	Janitors	12/7/2006	0
26440	01050701	028-JAN	1/5/2007	23	Cubes 30, 33, 37, 38, 39 Rm 2305 k20 & K21	Gary Evans	carpet cleaning	We would like the carpet in cubicles 30, 33, 37, 38 and 39 spot cleaned. Thank you	Completed by F Hawk	Janitors	1/8/2007	0
26446	01050705	028-JAN	1/5/2007	3	Rm 313	Lydia Matthews	carpet vacuumed	Because of the flooding that occurred on the 3rd floor, we have been storing boxes in room 313. We plan on moving the boxes out of the room today, so could we have the carpet in room 313 vacuumed tonight. Training classes will be starting in room 313 on Monday, January 8th and we would like the room to look clean. Thank you	completed by D Hasey	Janitors	1/5/2006	0
26447	01050706	028-JAN	1/5/2007	22	Rm 2232	Alice Portillo	carpet cleaning	Please spot clean a 3 x 5 area of the carpet in conference room 2232. Thank you	Completed by f hawk	Janitors	1/8/2007	0
26501	01110705	028-JAN	1/11/2007	14	Cube 055 Col K22	Valerie Chapman	carpet cleaning	Please have the carpet at the entrance of cubicle 055 spot cleaned. There was a large soda spill which resulted in a large brown stain. Thank you!	Completed by farist Hawk	Janitors	1/11/2007	0
26573	01230702	028-JAN	1/23/2007	8	Cubicle 127 Column N-22	Sandra Wooten	Carpet	Please spot clean the carpet in cubicle 127.	Completed by Farist Hawk	Janitors	1/23/2007	0
26625	01260711	028-JAN	1/26/2007	3	Rm 325	Thomas Arnold Jr.	Carpet	Please have room 325 vacuumed and dusted.	Completed by Jose Martell	Janitors	1/26/2007	0
26658	01310706	4009674	1/31/2007	16	Cubicle 86 Rm 1603 Column K-20	Jean Caddy	Leak	There is a leak under the cabinet in BreakRoom Number 1603, near Cubicle 86 and near Mail Room. Water is leaking out from under the sink and going onto the floor. Needs to be taken care of as soon as possible.. Any questions please call me at 445-6730. Thanks, Jean Caddy Audit and Information Section, MIC 44 445-6730	Replaced Leaking hotwater heater with new water heater, and replaced and tightened compression fittings.	Tackitt, Robert	1/31/2007	1.5
26714	02070702	4021735	2/7/2007	18	Cubicle 71 Rm 1820 Column K-20	Serena Anglin	Carpet	Carpeting is coming up and bulging in several places, making it a hazard to the staff walking by and causing some to trip. Please re-attach carpet to the floor. Carpet needs to be fixed at the SouthEast Stairwell entrance on the 18th floor and along Cubicle #71 also on the 18th Floor. Safety issue	adjusted partition and reglued varpet added metal plate under partition foot so weight might be distributed more evenly and will not push/pull carpet from floor.	Winstead, Leland	2/9/2007	2
26715	02070703	4018831	2/7/2007	9	Rm 910	Danielle Varner	Leak	The sink in breakroom 910 is leaking and creating a slipping hazard because there's water on the floor now. Please have the leak fixed and the puddle mopped up. Thank you, Danielle Varner	Water heater and trap leaking. Replaced water heater, and also Trap seals.	Tackitt, Robert	2/7/2007	2

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	comdate	hours
26718	02070706	4021737	2/7/2007	7	3RD PARTITION OF W/S 067 (K-18)	DIANA OLDFIELD	Carpet	THERE IS A TEAR IN THE CARPET AT 3RD PARTITION OF W/S 067 (K-18) IN THE AISLEWAY. CARPET IS POPPING UP AND STAFF COULD TRIP. SAFETY ISSUE. THANK YOU	adjusted partition and reglued varpet added metal plate under partition foot so weight might be distributed more evenly and will not push/pull carpet from floor.	Winstead, Leland	2/9/2007	1.5
26782	02160706	028-JAN	2/16/2007	3	Rm 327 Column K-21	Liz Acuna	Carpet	The carpet in the unit needs to be cleaned, its dirty and has an odor	Completed by James Krause	Janitors	4/6/2007	0
26800		4046510	2/22/2007	6	6th Fl, South East area.	Security	Leak, VAV 612OASW-05, Flex Hoses.		Replaced hoses and cleaned up area.	Mymka, Bentley	2/22/2007	1.5
26873	03020706	4080036	3/2/2007	2	Elevator Lobby Column N-20	STEVE KOHAYA	Carpet	ONE OF THE CARPET TILES THAT WERE RECENTLY LAID IN THE 2ND FLOOR ELEVATOR LOBBY WAS NOT FASTENED COMPLETELY AND NEEDS TO BE REGLUED AND/OR RECUT (IT ACTUALLY APPEARS NOT TO BE SIZED CORRECTLY) IT IS THE TILE DIRECTLY IN FRONT OF THE WINDOW / NORTH ENTRANCE TO ROOM 200, 3RD TILE FROM RIGHT , AS YOU ARE FACING NORTH	reglued carpet	Winstead, Leland	3/8/2007	1
26897	03070702	028-JAN	3/7/2007	22	Cubicle 86 Rm 2217 Column K-21	Randy Gresham	Carpet	Please vacuum and spot clean the carpet in cubicle 86. Thank you	Completed by Sideny Lee and Farist Hawk	Janitors	3/7/2007	0
26904	03080702	028-JAN	3/8/2007	22	Cubicle 48 and 63 Rm 2232 Column N-21	Emily Santone	Carpet	Carpets need cleaning in cubicles 48 and 63. These carpets have been stained since sometime late 2005.	Completed by Sidney Lee and Farist Hawk	Janitors	3/8/2007	0
26908	03080703	028-JAN	3/8/2007	4	Cubicle 27 Column N-20	Lillian Wong	Carpet	Some soda accidently got spilled on the carpet in my cubicle. Could I please have DGS spot clean the carpet asap. Thank you	Completed by Sidney Lee and farist Hawk	Janitors	3/8/2007	0
26957	03160704	028-JAN	3/16/2007	15	Cubicle 142 Column N-21	Janice Chen	Carpet	Please spot clean the carpet in Cube 142 by N-21.	Completed by Farist Hawk and Sidney Lee	Janitors	3/16/2007	0
27046		4129018	3/30/2007	GAR	Domestic Water Pump Room	engineering	leak from domestic water pump system	found during rounds	repaired leak	Winstead, Leland	3/29/2007	0
27068	04040701	4171679	4/4/2007	10	Cubicle 136 Rm 1014 Column N-18	Louise Bertoni	Carpet	There is loose carpeting just outside the northeast corner of Cubicle 136, beneath the adjacent storage cabinets. This represents a possible "trip hazard" if someone walks into the loose section of carpeting the right way. Additionally, someone placed a compact disc over the area where the carpet has become loose. Could you please have someone on your staff please look into this matter as soon as possible ? This area had a similar problem in September 2006, but the item was fixed. However, yje sa,e	reglued carpet and cut out plate that would give a bigger foot print and less likely to pull carpet away.	Winstead, Leland	4/9/2007	1.5
27132	04120703	028-JAN	4/12/2007	22	Cubicle 41 Column N-22	Michael Barcena	Carpet	Please have carpet vacuumed. There were ceiling tile pieces and dust in my work area when I returned this morning.	Completed	Janitors	4/12/2007	0
27133		4159164	4/12/2007	3	3rd Floor west hallway	Ddandrdge	Carpet tile loose		Found several pieces of carpet loose from floor. I reglued about 6 different tiles. There are probably several more. I got the most obvious ones that may cause someone to trip.	Tackitt, Robert	4/12/2007	1.5
27186		4167155	4/20/2007	1	1st Floor Domestic pump room	Wayne and Rob	Leak in domestic pump line.		Took line apart, and repaired line with silver brazing. Reinstalled line, and put pump Number #1 back on line.	Tackitt, Robert	4/20/2007	2
27197	04230708	MAXIMO	4/23/2007	23	Rm 2337	Gerald Kitt	Carpet	Replace the carpet in the entire 2nd District Board Member office space - southeast corner - Room 2337 and inner offices. Please charge to O.E.&E. - thanks, gfk		Dandridge, Dwayne		0
27275	05030703	028-JAN	5/3/2007	23	Cube 34 Rm 2305	Claudia Madrigal	Carpet Cleaning	Would like to have the carpet spot cleaned. There's a few stains.	Cubical 34 carpet cleaned, and all of room 2305.	Janitors	5/4/2007	0
27285	05040704	4205783	5/4/2007	22	Cube 61 2223	Emily Santone		Leak in ceiling in cubicle 61 at corner between window post and window. Same location reported 12/12/06 and repaired.	This was a water spot that was about 4 inches by 4 inches. Not threatening , coming from window area. Left as is.	Tackitt, Robert	5/4/2007	0.5
27305		4228199	5/9/2007	7	K19	Dwayne Dandridge	leaking from ceiling tile		replaced celing tiles	Winstead, Leland	5/14/2007	1.5
27319	05090713	028-JAN	5/9/2007	4	Cube 128 Between K-19 and K-20	George Luong	Carpet cleaning	Please spot clean the carpet in cubicle #128 because a soft drink was spilled.	Completed by Farist Hawk	Janitors	5/9/2007	0
27330	05100708	028-JAN	5/10/2007	3	Rm 307	Terry Dulay	Carpet cleaning	Carpet is in desperate need of spot cleaning and vacuuming. Stains are in every office and hallway.	Completed by James Krause	Janitors	5/14/2007	0
27402	05210704	028-JAN	5/21/2007	16	Rm 1506 and 1607	David Muir	Carpet	Please have the training rooms 1506 on the 15th floor and 1607 on the 16th floor vacuumed before Monday morning. We will have classes going on in both training rooms. Thank you,	Completed by Orlando Wilson	Janitors	5/21/2007	0
3200709	05220705	028-JAN	5/22/2007	23	Rm 2311	Lindy Knox	Carpet	Please vacuum all the carpet in the office #2311.		Janitors		0
3200747		4267572	5/30/2007	PH	bolier	dwayne	leaking valve		fixed removed the coupling and tightened the glands. Replaced the tuflon washers and corrected the leak.	Nedumpurayidathil, Gopalan	7/2/2007	0
3200839	06120704	028-JAN	6/12/2007	5	Cube 090 Rm 512 Col N-19	Pauline Arndt	Carpet cleaning	Carpet outside Cube 090 (Pillar N-22) has a very dark stain. There was no stain when Mr. Lairamore left his office Monday evening. This morning carpet is stained. Appears something leaked at that spot. Please arrange for cleaning.	Completed by Farist Hawk & Sidney Lee. Carpet cleaned in the requested area.	Janitors	6/13/2007	0
3200840	06120705	028-JAN	6/12/2007	5	Cube 090 Rm 512 Col N-21	Pauline Arndt	Carpet cleaning	I sent a work order earlier this morning to have stain cleaned from carpet outside of cubicle 090. I would also like to have the carpet spot cleaned in cubicle 090 as well. Thanks	Completed by Farist Hawk & Sidrny Lee. Carpet in the request area cleaned.	Janitors	6/13/2007	0

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wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
3200962	06270708	028-JAN	6/27/2007	22	Rm 2221	Celeste Lavrigata	Carpet cleaning	Please have the carpet in Conference Room #2221 vacuumed and spot cleaned. There are two particularly large stains, one just inside the door and the other in front of the window. The stain by the window is cranberry juice and unfortunately, it is not known what caused the other stain. Thank you!	Carpet vacuumed & spot cleaned. Work completed by FH.	Janitors	6/26/2007	0

rain

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
7675	10100005	028-LK	10/10/2000	22	The 22nd, 21st, 11th, (SEE BELOW).	John Duarte	Rain WATER BREACH - A Few	Engineer: Rain Leaks - see below: 1. The 22nd Flr., near rm. # 2239 - SE corner. 4. The 22nd Flr., near Col.# N-18 - above wkstn.# 003. 2. The 11th Flr., near Col.# K-18 - SE corner. 3. The 21st Flr., near Col.# K-18 - SE corner. 5. The 21st Flr., Westside, near Col.# K-22 - can hear dripping off the ceiling. 6. Also, The 22nd Flr., Rm. # 2225 - Three Spots of Water, on the ceiling tile. Thx!!	Opened ceiling and hung visqueen as required to collect rain water and minimize damage. 10-17-00 Removed all visqueen and buckets. Also replaced ceiling tiles.	Gibb, Greg	10/12/2000	26.5
23941		770618	2/17/2006	PH	Penthouse/23rd Floor	Mwitt	assist contractors	Rainbow-mcguinness chin with swing stage safties etc.	Completed as requested.	Witt, Marilee	2/13/2006	8
24100	03070614	781201	3/7/2006	22	room 2213	gerald kitt	rain maintenance	Please review Room 2213, south side private office, to insure that insulation, ceiling tiles, etc. are not remaining damp. Also consider placement of a bucket or other catch device until current rains are over. Tenant has placed their regular garbage can on top of a file cabinet, after paperwork has apparently been soaked. thanks, gfk	still wet checked air flow and found vav serving area inop I reset and same should dry out	Winstead, Leland	3/14/2006	3

window

wono	bsowono	maxwono	reqdate	floor	location	requested	short	workrequest	workperformed	assigned	compdate	hours
7660	10050010	028-MW	10/6/2000	16	The 16th Floor, Cube.# 006, Ro	Margarita Sanchez	Window Washing on the 16th Flr.	The Window Washers came in, however, they missed a few.. Please Address! Thanks!!!!	Task Completed: River City Dispatched by Building Manager.	Contractor	10/6/2000	0
8503	01100121	028-LK	1/10/2001	14	k18-k20	John Emmett	Leak by the window	Window in straight line from column K20 , first to the left from J-20	Appears to be leaking from curtain wall. Leak is not severe. Area is protected by the tenant - can on the window seal.	Piotrowski, Jerry	1/10/2001	0
8520	01110113	028-LK	1/11/2001	21	Cube #3 window near K-18	Ken Ryan	Window leak		Cleaned up water, it was not that bad. But it was dripping. I put a absorbent sock in the ceiling, to help.	Gibb, Greg	1/11/2001	1
11380	12170102	028-MWM	12/21/2001	4	K-22 SW Corner	John Duarte	Window seal coming off the window frame		reinsatalled seal.	Piotrowski, Jerry	12/21/2001	0
13594		028-MWM	9/25/2002	15	15th fl.	security	Window broke on 15th		Various people to call to repair window, and block off areas.	Tackitt, Robert	9/25/2002	4
21724	07270504	691531	7/27/2005	4	k-22, near cubicle 135	Michelle Dong	Tighten Window Gasket.	Window gasket is loose. Please secure. Thanks	Tightened Window Gasket.	Mymka, Bentley	7/30/2005	0.5
22281	09220501	712110	9/22/2005	4	South west window	Ryan Rake	Window gasket is loose.	The inside seal of the South West window is falling off. Please replace.	Reglued the gasket back into place.	Mymka, Bentley	9/23/2005	0.5
22325		713622	9/28/2005	23	balcony	Witt, Marilee	GENMAINT EXTERIOR WINDOW DAMAGED	window washing lift being utilized to repair windows and inspect same	assisted with lift and rigging moving rig from north south east andf west walls.	Winstead, Leland	10/3/2005	10
24575		800401	5/1/2006	PH	balcony		window repair project	assist contractors find powewr for lifts trailer etc	assist contractors find powewr for lifts trailer etc PH 23rd floor and garage. 05/17/06 moved swing stage and unloaded 6 pallets of window gaskets for contractors who were unavailable	Winstead, Leland	6/16/2006	7.5
25821	10130607	3796730	10/16/2006	22	Room 2219	Celeste Lavrigata	Window Gasket	Could you have someone reattach the portion of the window gasket which is coming loose from one of the windows in Mr. Vest's office? Please note: This is a "punch-out" window and is not part of the curtain wall project.		Mymka, Bentley	10/17/2006	0.5
25937		3824365	10/31/2006	19	K20	Davis, Michael	window seal loose		contractors currently working on these windows	Winstead, Leland	10/30/2006	0.5