



# HYGIENETECH

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February 5, 2010

State of California  
Board of Equalization  
450 N Street  
Sacramento, California 94279

Document No. 21001001.3

Attention: David Gau

Regarding: Summary of *State Board of Equalization 21<sup>st</sup> Floor Protocol for Pilot Study, Rev. 1*

Dear Mr. Gau:

On February 2, 2010, Hygiene Technologies International, Inc. (HygieneTech) received a copy of the document titled "State Board of Equalization 21<sup>st</sup> Floor Protocol Pilot Study, Rev.1", prepared by LaCroix Davis, LLC (LCD). Below, HygieneTech has briefly summarized the contents of the above mentioned document.

- 1) The 21<sup>st</sup> Floor will be divided into four negative pressure "quadrant" containments and one core hallway negative pressure containment. The HVAC system in those areas will be deactivated and/or the vents will be sealed. The work will proceed on a quadrant to quadrant basis.
- 2) In the first quadrant, the furniture and cubicles will be detail cleaned using vacuums with HEPA filtration, sanitized with a suitable biocide, and immediately bagged using 6-mil polyethylene sheeting or bags. (PENDING FINALIZED PROTOCOL FROM LCD)
- 3) After the furniture is bagged, the remaining carpet flooring will be removed using methods that aim to control the amount of dust generated and fungal spores released. HEPA vacuums and HEPA filtration machines will be utilized during the carpet removal.
- 4) Following the carpet removal, the ceiling tiles within the containment will be removed, bagged, and discarded.
- 5) Following the ceiling tile removal, all surfaces will be cleaned using HEPA vacuums and sanitized using a suitable biocide including the ceiling plenum and regular office spaces.
- 6) Following all cleaning activities "clearance" samples will be collected within the containments to ensure that the work spaces meet the fungal growth clearance criteria as established by Hygiene Technologies International, Inc. and LCD. Work spaces will not be turned over for occupancy until "clearance" is achieved.



- 7) If fungal growth abatement “clearance” cannot be achieved using the above described methods, then adjustments to the protocol will be made.
- 8) Once fungal growth abatement “clearance” is achieved in the first quadrant, then the 21<sup>st</sup> Floor abatement protocol will be finalized and used for the remaining quadrants and hallway core.

Please note that this document is a limited summary of the protocol submitted by LCD and that the final version of the LCD document should be reviewed for additional details and information. If you have any comments or questions regarding the information contained in this correspondence, please feel free to contact our offices directly at (310) 370-8370.

Sincerely,

**HYGIENE TECHNOLOGIES INTERNATIONAL, INC.**

Kenny K. Hsi, CIH  
Technical Director