

From: Murphy, Edna
To: +All HQ Employees
Subject: Fire Control Pump Replacement/Fire Watch
Date: Friday, July 25, 2014 5:35:18 PM

BUILDING UPDATE – Fire Control Pump Replacement/Fire Watch

The Department of General Services (DGS) has notified the Board of Equalization (BOE) that the replacement fire control pump arrived on-site at the 450 N Street building on Thursday, July 24, 2014. The installation of the new pump will occur beginning Friday, July 25th through Monday, July 28th. Once the fire pump has been installed, the fire watch will be lifted. DGS has confirmed that the replacement of the fire control pump will have no impact on BOE operations, including any overtime scheduled for this weekend.

Thank you for your patience and understanding.

Edna B. Murphy, MBA
Deputy Director, Administration Department
Board of Equalization

From: Murphy, Edna
Sent: Friday, June 06, 2014 2:37 PM
To: +All HQ Employees; +All Employees at Capitol Mall; +AD Application Development
Subject: Building Update - Fire Watch for 450 N Street this Weekend
Importance: High

BUILDING UPDATE - Fire Watch for 450 N Street this Weekend

At 1:30 p.m. today, the Board of Equalization (BOE) was notified by the Department of General Services (DGS) that their fire control pump for the 450 N Street building requires repairs. The fire control pump is located outside of the 450 N Street building in a secured room near the parking garage. The anticipated date for the parts to arrive for the repairs will be in two to ten weeks. Until that time, the State Fire Marshall has informed DGS that a fire watch of the 450 N Street building is required.

The fire watch consists of scheduling one person to walk the entire building every hour. This designated person is not allowed to perform any other work other than the fire watch duties. The person will walk each floor starting from the penthouse floor down to the 1st floor on a continual basis (including the mezzanine).

As a courtesy, BOE is scheduling additional guards this evening and weekend to perform the fire watch for 450 N Street while DGS is in the process of hiring additional staff to perform this watch over the next several weeks. The DGS will assume all remaining fire watch duties starting Monday, June 9, 2014.

Thank you for your patience and understanding.

Edna B. Murphy, MBA
Deputy Director, Administration Department
Board of Equalization