

**From:** Executive Director  
**Sent:** Thursday, October 18, 2007 4:59 PM  
**To:** +All HQ Employees  
**Subject:** Building Update

This morning all employees received an e-mail from me soliciting information on weather related experiences in this building. As a result of that notice, employees have been passing along information to me. Thank you all. One incident reported today includes the discovery of something suspicious on a mail room wall, recently exposed due to the movement of some equipment. The area was immediately secured by our on-site industrial hygienist. It will be tested tomorrow. I will pass along the results as soon as I have them.

Please continue to notify me of your areas of concern in the building. We will provide this information to our consultants for use in the building assessment.

Be assured your health and safety continue to be my top priority.