

From: Executive Director
Sent: Monday, October 12, 2009 2:07 PM
To: +All HQ Employees
Subject: Building Update - October 12, 2009

Weather reports indicate a major storm is on its way through the Sacramento area beginning this evening and into tomorrow. Rain and high winds are expected. While much work has been completed on our 450 N Street headquarters building, it is very important that BOE employees note any indications of potential water intrusion. A water event can be easily reported by using the Report a Leak/Building Event button located on the Building Assessment web page and on the eBOE homepage. I appreciate the diligence of our employees in reporting any potential problems. Thank you for your continued assistance in this effort.