

From: Executive Director
Sent: Tuesday, August 25, 2009 3:56 PM
To: +All HQ Employees; BOE-Employees at FTB
Subject: Building Update - August 25, 2009

The following information is to update you on the progress being made regarding the ongoing remediation of the 450 N Street headquarters building.

The 4th floor work has been completed and the employees moved from that floor to the 22nd floor swing space are in the process of being moved back to the 4th floor.

Once that move is complete, the 14th floor employees will be temporarily relocated to the 22nd floor swing space for approximately one month while repairs are made to the 14th floor.

Test results are back regarding the 23rd and 24th floors. These floors have been cleared for re-occupancy and to be used as additional swing space. The Executive Office staff will return to the 23rd floor and much of the floor will be used for long-term temporary relocation as well as swing space. The 24th floor will be used as swing space and will provide for long-term temporary relocation of the Legislative and Research Units. The current schedule includes moving employees to these top two floors mid- to late-September.

The next floor in the queue to be repaired is the 16th floor, once the 14th floor repairs are complete and the 22nd floor is again available as swing space. The current DGS schedule of repairs to the BOE headquarters building has a completion date of Fall 2010.

Meanwhile, the DGS negotiations continue for the lease of space for approximately 600 headquarters employees. The anticipated move date to the ancillary headquarters space continues to be May, 2010.