

From: Executive Director
Sent: Monday, August 18, 2008 4:46 PM
To: +All HQ Employees
Subject: Building Update - August 18, 2008

The elevators on the high rise side of the building, from floors 11 up, will not be available for use after 6:00 p.m. today, Monday, August 18, 2008. DGS and their contractor will be further investigating the elevator shafts. Please exit the building by 5:30 p.m. if you use the elevators to access the upper floors. The low rise side elevators, floors one to 11, will be operational and accessible this evening, unaffected by today's investigation. Thank you for your continued cooperation.