

From: Executive Director
Sent: Thursday, July 23, 2009 1:20 PM
To: +All HQ Employees
Subject: Building Update - July 23, 2009

Beginning this evening, July 23, 2009, DGS is scheduled to close the public restrooms on the first floor for remediation. There will be no access to the public restrooms on the first floor through August 21, pending DGS completion.

On Friday evening, July 24, 2009, beginning at 5:00 p.m., DGS will continue remediation efforts in the elevator shafts. That work will continue through Monday morning, July 27 at 6:00 a.m. For employees scheduled to work overtime this weekend, elevator access will be limited.

On the 17th floor, in the women's restroom, DGS has identified suspect mold under a sink following investigation of a water leak. As a precaution, DGS and their consultants have contained the area by placing plastic over it. BOE's consultant hygienist, HTI, will be monitoring the remediation activities.

Other repair and remediation work continues in the 450 N Street headquarters building. DGS and their consultants continue to work on the 4th floor. The employees temporarily relocated to the 22nd floor during the remediation will be moved back to the 4th floor once the work is completed and the area cleared by HTI. The 11th floor remediation is also underway.

Again, I thank you all for your cooperation as the work continues.