

From: Executive Director
Sent: Friday, February 22, 2008 2:52 PM
To: +All BOE Employees
Subject: Building Update - February 22, 2008

Something you may have noticed in the last several days is that indoor air testing is being conducted floor by floor. The testing equipment has a pump attached that makes some noise. The equipment is set up to run for several hours at a time. I know this can be a distraction and somewhat annoying, but please be assured that this process is part of the overall building assessment of the air quality of our work areas. Samples are being taken floor by floor as the air quality assessment continues. If you haven't seen or heard the equipment yet, it is likely you will in the near future. The reason this takes place during normal work hours, as opposed to when the building is empty, is so that the air quality can be assessed under normal circumstances of the building. Your continued cooperation is truly appreciated.

The 10th floor remediation work is nearing completion. According to DGS, reconstruction of the break room and other affected areas will be completed within a couple weeks. Once the work is done, air tests will be completed before the containment is removed and staff will be allowed to use the area. We appreciate your patience during this process.

Finally, we are still in the midst of winter and more stormy weather is anticipated in the coming days. If you become aware of any water intrusion problems in the building, continue to let us know through our "Report a Leak" link on the Building Assessment website. Your help in the reporting leaks to us has been very important. Thank you. As we find out about the areas of the building where water is an issue, our consultants, and those of DGS can be notified immediately and the issue addressed timely.