

From: Executive Director
Sent: Friday, February 19, 2010 4:14 PM
To: +All HQ Employees
Subject: Building Update - February 19, 2010

Remediation and repairs to the building continue at our 450 N Street headquarters. Six floors have been completed in the floor-by-floor remediation project. The 18th floor is awaiting clearance and employees from that floor are expected to move back the first week of March according to the Department of General Services schedule. The employees from the 21st floor are scheduled to return March 19, 2010. Employees from the third floor are next on the schedule to move to the 11th floor swing space.

Beginning February 22, 2010, the exercise room and showers on the first floor of the garage building will be closed for repairs. DGS expects that the exercise room and showers will be reopened by the end of March.

Again, I would like to thank you for your cooperation during the work on the building.