

From: Deputy Director, Admin
Sent: Friday, February 10, 2012 3:25 PM
To: +All HQ Employees
Subject: Building Update - Scaffolding Construction

SCAFFOLDING CONSTRUCTION UPDATE

As reported earlier this week, to ensure the safety of our employees until a determination is made on the spandrel glass window breakage, scaffolding is being erected over the sidewalk to provide a tunnel for pedestrians and BOE staff to safely walk around the building. DGS expects this construction to be completed by Monday February 13.

Should BOE staff require access to the parking garage this weekend, the north section of the roof parking area will not be available for parking, as the scaffolding contractors must use the north portion of the parking roof while the scaffolding work is conducted this weekend.

Additionally, a total of 7 parking spaces on the roof portion of the garage adjacent to the garage elevators and the stairwell will be blocked by the scaffolding and finished canopy.

Thank you for your understanding on this issue.