

From: Houser, Liz
Sent: Friday, February 08, 2008 6:36 PM
To: +All HQ Employees
Subject:

DGS and its consultants have begun the process for addressing three rooms on the 10th floor that were affected by flooding that occurred in the break room in late January. The first step in this process is the containment of the affected areas. This work is scheduled to begin Saturday, February 9. Employees will notice upon return to the office on February 11 that containment will have been established over the weekend. DGS has advised and agreed that no remediation or abatement work, other than setting up the containment, will be undertaken at this time.

During the week of February 11-15, employees in the immediate area will be temporarily relocated. Actual remediation will occur beginning close of business February 15. Reconstruction will follow. Assessment and testing will continue throughout the process. Your continued patience is appreciated over the next weeks as this project is completed.

No matter how curious, or interested you are in what is going on behind the containment, please do not disturb the contained construction area while this project is ongoing.

Thank you,

Liz Houser
Deputy Director Administration
Board of Equalization
916-445-4272