

Training and Employee Development Section

Supplemental Questionnaire – AGPA Position

1. Please describe a project you have worked on that has involved multiple levels of personnel. What was your role? What did you bring to the project that other members did not bring? Describe your ability to work with personnel in requesting information that may have been difficult to acquire. What steps did you take to assist personnel in providing you with that information? This position will require that you interact with different levels of management. If you have experience in this through working on a project, please describe your role and how you successfully provided information or gained information from management.
2. Please include a Statement of Qualifications (SOQ), which addresses how your experience and/or knowledge will help you succeed in this position. This SOQ is a narrative discussion of how your education, training, experience, and skills meet the minimum and desirable qualifications that qualify you for the position. The SOQ serves as a documentation of your ability to present information clearly and concisely in writing. The SOQ should be typed and no more than one page in length. Résumés will not be considered in place of the SOQ.