

NAME: _____

DATE: _____

**Workforce Planning Section
Associate Governmental Program Analyst
Supplemental Questionnaire**

This questionnaire will assist in reviewing your qualifications for the current position vacancy. Applications submitted without the completed Supplemental Questionnaire will not receive further consideration. Please limit your responses to no more than two pages total.

1. Describe a situation in which you worked with a team to achieve a common goal. What was the goal? Who was on the team and how was the team assembled? What steps did you take to work towards meeting the goal? What was the outcome?

2. Succession Planning is having “the right leadership in place at every level of the organization”. Summarize how you would help develop programs for the Board of Equalization’s employees to ensure continuity of leadership and management in the organization.

3. Given the job advertisement description, identify the traits you bring that makes you the right person for this Workforce Planning position.