



STATE BOARD OF EQUALIZATION

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Executive Director

January 5, 2016

No. 2016/001

TO: STATE ASSESSEES, COUNTY SUPERVISORS
AND COUNTY ASSESSORS

The State Board of Equalization has established the following 2016 Calendar for the Valuation of Public Utilities and Railroads:

2016

- January 1 Lien date for all state-assessed property.
- January 2 State-Assessed Properties Division staff mails property statements to state assesses and informs them that when completed, copies of the staff's capitalization rate study and a summary of the staff's working papers on value indicators will be available upon request, and that the staff will be available to discuss this data.
- February 23 Board will hear state assesses' presentations on capitalization rates and other factors and procedures affecting the FY 2016-17 values of state-assessed properties. In lieu of oral presentations, assesses may submit written presentations to the Chief of Board Proceedings by February 23.
- March 1 Last day for state assesses to timely file property statements with the Board. Failure to file timely will result in penalties unless an extension is granted. Extensions are granted only in cases where reasonable cause is established.
- April 14 Last day for state assesses to file request with the Chief of Board Proceedings for the April 26 agenda to make presentations to the Board on the valuation of state-assessed properties.
- April 26 Board will hear state assesses' presentations on the valuation of state-assessed properties. In lieu of oral presentations, assesses may submit written presentations to the Chief of Board Proceedings by April 26.
- May Staff is available to discuss value indicators and supporting data with state assesses.
- May 17 Staff will provide to the Board the value indicators recommended for unitary values of state-assessed property.
- May 24-26 Board sets unitary values of state-assessed property.

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| On or before
June 1 | <ol style="list-style-type: none">1. Staff mails notices of unitary value and copies of Appraisal Data Reports to state assessees.2. State assessees have until July 20 to file a petition for reassessment of unitary value. Chief Counsel may grant one 15-day extension of time to file a petition for reassessment of unitary value provided the request for an extension is filed with the Chief of Board Proceedings no later than the July 20 due date. |
| On or before
June 15 | <ol style="list-style-type: none">1. Staff mails notices of allocated assessed values and proposed assessed values of nonunitary property to state assessees.2. State assessees have until July 20 to file a petition for correction of an allocated assessed value. Chief Counsel may grant one 15-day extension of time to file a petition for correction provided the request for an extension is filed with the Chief of Board Proceedings no later than the July 20 due date |
| On or before
July 15 | Staff transmits estimates of total assessed value to county auditors. |
| On or before
July 31 | <ol style="list-style-type: none">1. Board adopts and staff transmits to counties Board Roll of State-Assessed Property.2. Staff mails notices of assessed values of nonunitary property to state assessees.3. State assessees have until September 20 to file a petition for reassessment of nonunitary value. Chief Counsel may grant one 15-day extension of time to file a petition for reassessment of nonunitary value provided the request for an extension is filed with the Chief of Board Proceedings no later than the September 20 due date. |
| September
through
December | Board will hear petitions for reassessment of unitary and nonunitary values, petitions for penalty abatement, and petitions for correction of allocated assessed values. |
| December 31 | Final date for Board decisions on 2016 petitions for reassessment of unitary and nonunitary values, petitions for penalty abatement, and petitions for correction of allocated assessed values. |

Sincerely,

/s/ Cynthia Bridges

Cynthia Bridges
Executive Director